

SWIRE PACIFIC LIMITED 太古股份有限公司

(Incorporated in Hong Kong with limited liability) (Stock Codes: 00019 and 00087)

NOTIFICATION LETTER 通知信函

6th September 2023

Dear Shareholder

Swire Pacific Limited (the "Company")

Notice of Publication of 2023 Interim Report (the "Current Corporate Communication")

English and Chinese versions of the Current Corporate Communication are available on, and may be accessed under the Investor Relations section of the Company's website at www.swirepacific.com and are also available on the website of Hong Kong Exchanges and Clearing Limited ("HKEX") at www.hkexnews.hk. If you have elected to receive corporate communications# in printed form, the printed form (or forms) of the Current Corporate Communication is (or are) enclosed.

If you would like (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form, please complete the Change Request Form on the reverse side of this letter and sign and return it by post or by hand to the Company c/o the Company's share registrar in Hong Kong (the "Hong Kong Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Change Request Form to swirepacific.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company's website at www.swirepacific.com or the website of HKEX at www.hkexnews.hk.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's website and for any reason have difficulty in obtaining access to corporate communications on the Company's website, the Company will upon request send the Current Corporate Communication to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Company (sent to the Hong Kong Share Registrar at the above address or by email to swirepacific.ecom@computershare.com.hk) elect (i) to receive future corporate communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form) or (ii) to change the language in which you receive corporate communications in printed form.

Should you have any questions in relation to this letter, please call the telephone hotline of the Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

> By Order of the Board of Swire Pacific Limited Bernadette M. Lomas

Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and financial statements contained in them), notices of meetings, listing documents, circulars and forms of proxy.

太古股份有限公司(「公司」) - 二零二三年中期報告(「本次公司通訊」)之發佈通知

本次公司通訊之中、英文版本已上載於公司網站(www.swirepacific.com)之投資者關係網頁及香港交易及結算所有限公司(「香港交易所」)網 站(www.hkexnews.hk),歡迎查閱。如 閣下已選擇收取公司通訊"之印刷本,本次公司通訊隨本函附上

閣下欲(i)收取公司將來的公司通訊之印刷本,以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本,以取代印本)或(ii)更改所收取的公司通訊印刷本的語言版本,請 閣下填妥在本函背面的變更申請表,並在變更申請表上簽名,然後把變更申請 刷本)或(ii)更改所收取的公司通訊印刷本的語言版本,請 閣下填妥在本函背面的變更申請表,並在變更申請表上簽名,然後把變更申請表 表寄回或親手交回公司之香港證券登記處香港中央證券登記有限公司(「香港證券登記處」),地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。倘若 閣下在香港投寄,可使用變更申請表內的郵寄標籤寄回,而毋須在信封上貼上郵票;否則,請貼上適當的郵票。 閣下亦可 把已填妥之變更申請表的掃描副本電郵至 <u>swirepacific.ecom@computershare.com.hk</u> 。 變更申請表可於公司網站(<u>www.swirepacific.com</u>)或香港交易 所網站 (www.hkexnews.hk) 下載

閣下已選擇(或被視為已同意)收取於公司網站登載的本次公司通訊電子本,惟因故查閱公司通訊上出現困難,只要 閣下提出要求, 公司將儘快寄上所要求的本次公司通訊的印刷本,費用全免。

閣下可以隨時透過香港證券登記處以書面或透過電郵至 <u>swirepacific.ecom@computershare.com.hk</u> 通知公司,選擇(i)收取公司將來的公司通訊之印刷本,以取代於公司網站登載的電子本(或收取於公司網站登載的公司通訊電子本,以取代印刷本)或(ii)更改所收取的公司通訊印刷本的 語言版本。

閣下如有任何與本函內容有關的疑問,請致電香港證券登記處電話熱線(852) 2862 8688,辦公時間為星期一至星期五 (公眾假期除外)上

承董事局命

太古股份有限公司 公司秘書

麥溜貞

二零二三年九月六日

#公司頭訊乃公司向其證券持有人發出以供參照或採取行動的任何文件,包括但不限於年度和中期財務報告及其簡要報告(及其中包含的所有報告及財務報表)、會議頭告、 上市文件、通函及委任代表表格

Name(s) and address of Shareholder(s): 股東之姓名及地址:

Change Request Form 變更申請表

To: Swire Pacific Limited (the "Company") (Stock Codes: 00019 and 00087)

c/o Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

太古股份有限公司(「公司」) (股份代號:00019及00087)

經香港中央證券登記有限公司

香港灣仔皇后大道東 183 號合和中心 17M 樓

I/We have received the Current Corporate Communication (as defined on the reverse side of this form) in the English language, the Chinese language or in both languages or have elected (or am/are deemed to have elected) to receive the Current Corporate Communication in electronic form on the Company's website. 本人/我們已收取本次公司通訊(定義見本表格背面)/英文/中文印刷本或已選擇(或被視為已選擇)收取於公司網站登載的本次公司通訊電子本。

D ()	TAN	1119 4		41 6		1 4	<u> </u>			. ,	1.6	• 41										
Part A	I/We wou					-				printe	a torm	in the i	nanner	indicate	a belo	w:						
甲部	本人/ 3 "X" in ON									El nin Mr -	Hatel I.	v o.e.										
Please mark	I/We wo			-										n Iv								
	本人/组					•		iiiiiiuiii	cation	in the	Engils	n rang	uage o	my.								
一	I/We would like to receive the Current Corporate Communication in the Chinese language only. 本人/我們現欲收取本次公司通訊之中文本。																					
一	I/We wo							mmuni	cation	both i	n the E	nglish	langu	age and	in the	e Chine	se lar	guage.				
	本人/∄												•	8								
Part B	I/We wou	ıld like to	change	the w	av in wh	ich I/we	receiv	e futur	e corpo	rate co	mmuni	cations	# from	the Com	pany i	in the m	anner	indicat	ed belo	w:		
乙 部	本人/ヨ								#													
Please mark	"X" in ON									固空格片	的劃上「	X 」號)										_
	in printed 僅收取 英			lish la	anguage	only; O	R															
\equiv	重収収 央 .in printed			1		anles C	\D															_
	僅收取中			nese i	anguage	only; C	K															
	in printed 同時收取					uage an	d in t	he Chi	nese l	anguag	ge; OR											
	in electron website; (on the 0	Compa	any's we	bsite and	l by re	ceiving	g a not	ificatio	on lette	r wher	each c	orporate	e comr	nunicati	on is	made av	ailable	on the	Compa	ny's
	收取於公		養載的 電	子本	,並於4	事 次公司	網站	登載公	司通記	時收]	取 通知	信函;	或									
	in electron		on the Co	ompan	y's webs	ite and by	recei	ving no	tificati	on by e	mail to	the ado	lress be	low when	n each	corporat	e com	municat	ion is n	ade avai	ilable or	n the
	Company's		## 66 FEE 1		₩±\ <i>\</i> =-#	- /\ =16E1A	4キ ぐマ ユ	ハヨル素	.÷ππ±(4	• Hin 23.24	77 N T	45 41 LL	LI 6HA	-567.235 A-m								
Email Add	收取於公司	1納ഥ豆	耿 印 电 寸	" 本,	业が母う	公口納	白豆取	公り廸	計時収	以敦廷	主以下	电塑地	,亚的电	<u>,野畑知</u>	•					т т		٦
電郵地址																						
						dress provi																
		address is	used for n	otificat	ion of relea	se of corpo 司將發送電	rate con	nmunicat	ions only	, .	-							_				
						用作通知公				2017 N. AL. (XII 7 .)	u A H DE	八电渺心	AL NO 6 3	ишд ч	120 m L 11.	A -178%	PLI 1938 HJ	AB AU IO 65	J 1#11	明める	<u> </u>
ignature(s)							Conta	ict telep	hone n	umber			_			Date						
								直話號碼								日期						
ignature(s) 答名								nct telep 医話號 碼		umber			_									

- Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH on the top left hand corner in this Change Request Form if you downloaded this form from the web.

 請 閣下清楚填妥所有資料。倘若 閣下從網上下載本變更申請表,請於本表左上方用英文正楷清楚註明 閣下的姓名及地址。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign this Change Request Form in order for it to be valid.
 如屬聯名股東,則本變更申請表須由該名於公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
- Any form with more than one box marked "X" in Part A or Part B, with no box marked "X", with no signature or otherwise incorrectly completed will be void. 如在本表格甲部或乙部作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。
- For the avoidance of doubt, we do not accept any other instructions given on this Change Request Form. 為免存疑,任何在本變更申請表上的額外指示將不予處理。
- Please note that English and Chinese versions of all the Company's corporate communications which have been sent to shareholders in the past 12 months are available from the Company on request. English and Chinese versions of all the Company's corporate communications are also available on the Company's website (www.swirepacific.com) for five years from the date of first publication. 公司備有於過去12個月曾寄發予股東的公司通訊的中、英文版印刷本,可供索取。所有公司通訊的中、英文版亦由首次登載日期起計,持續5年載於公司網站(www.swirepacific.com) 上
- # Corporate communications are all documents issued by the Company to holders of its securities for their information or action and include (but are not limited to) full and summary annual and interim financial reports (and all reports and financial statements contained in them), notices of meetings, listing documents, circulars and forms of proxy.
 公司適訊乃公司向其證券持有人發出以供參照或採取行動的任何文件,包括但不限於年度和中期財務報告及其簡要報告(及其中包含的所有報告及財務報表)、會議適告、上市文件、適函及委任代表

Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼:37 Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

閣下寄回本申請表格時、請將郵寄標籤剪貼於信封上。 如在本港投寄, 閣下無需支付郵費或貼上郵票。



Send us an enquiry 垂詢 Rate our service 評價 Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact