



## Request Form 申請表格

**To:** Beijing Enterprises Clean Energy Group Limited (the "Company")  
(Stock Code: 01250)  
c/o Computershare Hong Kong Investor Services Limited  
(the "Hong Kong Share Registrar")  
17M Floor  
Hopewell Centre, 183 Queen's Road East  
Wanchai, Hong Kong

**致:** 北控清潔能源集團有限公司 (「本公司」)  
(股份代號: 01250)  
經香港中央證券登記有限公司  
(「香港證券登記處」)  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the **CURRENT & ALL FUTURE** Corporate Communications of the Company as indicated below:  
本人 / 我們現在希望以下列方式收取**本次及將來**所有公司通訊文件之印刷本:

(Please mark **ONLY ONE (X)** of the following boxes)  
(請在其中一個空格內劃上「X」號)

to receive a printed notification letter informing that the Corporate Communications have been published on the Company's website [www.bece.com.hk](http://www.bece.com.hk) and read the Corporate Communications published on the Company's website instead of receiving printed copies; **OR**  
收取有關公司通訊文件已在本公司網站 [www.bece.com.hk](http://www.bece.com.hk) 刊發之通知信函並在網上瀏覽公司通訊文件, 以代替印刷本;  
**或**

to receive the printed copies of all Corporate Communications.  
收取所有公司通訊文件之印刷本。

Name(s)<sup>#</sup>  
姓名<sup>#</sup>

Date  
日期

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address<sup>#</sup>  
地址<sup>#</sup>

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number  
聯絡電話號碼

Signature  
簽名

# You are required to fill in the details if you download this Request Form from the Company's website. 假如你從本公司網站下載本申請表格, 請必須填上有關資料。

## Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This Request Form is to be completed by the non-registered holders of the shares of the Company, whose shares are held in Central Clearing and Settlement System (CCASS) and who have notified the Company through Hong Kong Securities Clearing Company Limited that they wish to receive the Corporate Communications.  
本申請表格應由本公司非登記股份持有人填寫。該等人士的股份存放於中央結算及交收系統(中央結算系統), 並已透過香港中央結算有限公司通知本公司, 希望收到公司通訊文件。
- Any Request Form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本申請表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本申請表格將會作廢。
- The above instruction will apply to the **CURRENT & ALL FUTURE** Corporate Communications to be sent to you until you notify to the Company c/o the Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, to the contrary or unless you have at anytime ceased to have holdings in the Company.  
上述指示適用於**本次及將來**發送予 閣下之所有公司通訊文件, 直至 閣下通知本公司之香港證券登記處香港中央證券登記有限公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instructions given on this Request Form. Any other instructions inserted on this Request Form will be void.  
為免存疑, 本公司恕不接受此申請表格上提供的任何其他指示。任何在此申請表格上提供的額外指示將視作無效。

The Current Corporate Communications of the Company refers to the publication of the 2021 Annual Report, Circular and Proxy Form.  
本申請表格所提及之本公司本次公司通訊文件指 2021 年報、通函及代表委任表格。

## PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"). Your supply of the Personal Data is on a voluntary basis and for the purpose of processing your instructions as stated in this Request Form (the "Purposes"). If you fail to supply sufficient information, the Company may not be able to process your instructions. The Company may disclose or transfer the Personal Data to its subsidiaries, its Share Registrar and/or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorised by law to request the information or are otherwise relevant for the Purposes and need to receive the information. The Personal Data will be retained for such period as may be necessary to fulfil the Purposes (including for verification and record purposes). Request for access to and/or correction of the Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing and sent to the Privacy Compliance Officer of Computershare Hong Kong Investor Services Limited at the above address.

本聲明中所指的「個人資料」與香港法例第 486 章《個人資料(私隱)條例》中「個人資料」的涵義相同。閣下是自願提供個人資料, 以用於處理 閣下在本申請表格上所述的指示(「該等用途」)。如 閣下未能提供足夠資料, 本公司有可能無法處理 閣下的指示。本公司可就所述的該等用途, 將個人資料披露或轉移給本公司的附屬公司、股份登記處及/或向為本公司提供行政、電腦及其他服務的第三者服務供應商, 以及其他獲法例授權而要求取得有關資料的人士或其他與上述所列出的該等用途有關以及需要接收有關資料之人士。個人資料將在適當期間保留作履行所述的該等用途(包括作核實及紀錄用途)。有關查閱及/或更正個人資料的要求可按照《個人資料(私隱)條例》提出, 而有關要求須以書面方式郵寄至香港中央證券登記有限公司(地址如上)的私隱條例事務主任。

## Mailing Label 郵寄標籤

Computershare Hong Kong Investor Services Limited

香港中央證券登記有限公司

Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope  
to return this form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回此表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

## Get in touch with us 與我們聯繫

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

[www.computershare.com/hk/contact](http://www.computershare.com/hk/contact)

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