

Please insert your name(s) and address in **BLOCK** letters

Name(s) of Registered Unitholder:
Address:



### CHANGE REQUEST FORM

**To: SF Real Estate Investment Trust (“SF REIT”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

**Part A – To receive the printed versions of the Current Corporate Communication**<sup>(Note 1)</sup>

Please tick **ONLY ONE** of the following boxes<sup>(Note 2)</sup>

- I/We would like to receive the **printed English version**; OR
- I/We would like to receive the **printed Chinese version**; OR
- I/We would like to receive **BOTH** the **printed English and Chinese versions**.

**Part B – To change/indicate your choice**

I/We would like to receive all future Corporate Communications<sup>(Note 3)</sup> of SF REIT to be issued not less than 10 business days after the date hereof in the following manner:

Please tick **ONLY ONE** of the following boxes<sup>(Note 2)</sup>

*Printed Version Option*

- to receive the **printed English version ONLY**; OR
- to receive the **printed Chinese version ONLY**; OR
- to receive **BOTH** the **printed English and Chinese versions**; OR

*Website Version Option*<sup>(Note 4)</sup>

- to read and/or download the version published on SF REIT’s website in lieu of printed version and to receive a notification letter sent by email to my/our email address<sup>(Note 5)</sup> at \_\_\_\_\_ in respect of the publication of the relevant Corporate Communication on SF REIT’s website.

Signature(s)<sup>(Note 6)</sup>: \_\_\_\_\_ Telephone No.: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

- “Current Corporate Communication” refers to 2023 Interim Report as mentioned in the notification letter dated 8 September 2023.
- This Change Request Form will be treated as void if no boxes are ticked in both Part A and Part B, or if more than one box is ticked in Part A or Part B, or if the information provided is incorrect.
- “Corporate Communication(s)” refers to any document(s) issued or to be issued by SF REIT for the information and/or action of its unitholders, including but not limited to (a) annual accounts together with the independent auditor’s report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.
- If you choose the Website Version Option but for any reason you have difficulty in receiving or gaining access to any Corporate Communication on SF REIT’s website, the relevant Corporate Communication in printed form will be sent to you promptly upon your request free of charge.
- If you do not provide your email address, a printed notification letter of the publication of Corporate Communication on SF REIT’s website will be sent to you by post.
- If any units of SF REIT are held in joint names, all joint holders or the joint holder whose name stands first on SF REIT’s register of unitholders should sign this Change Request Form in order for it to be valid.
- The above instruction will apply to the Current Corporate Communication and/or all future Corporate Communications to be sent to you until you notify SF REIT’s unit registrar, Tricor Investor Services Limited (the “Unit Registrar”), by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, or by email to [sfreit2191-ecom@hk.tricorglobal.com](mailto:sfreit2191-ecom@hk.tricorglobal.com) of your choice to the contrary or unless you cease to hold units in SF REIT.
- For avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
- Should you have any queries relating to this Change Request Form, please call the customer services hotline of the Unit Registrar at (852) 2980 1333.

**PERSONAL INFORMATION COLLECTION STATEMENT**

- “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”), which may include but is not limited to your name, address, telephone number and/or email address.
- Your Personal Data is supplied to SF REIT and/or SF REIT Asset Management Limited (as manager of SF REIT) (the “REIT Manager”) on a voluntary basis. Failure to provide sufficient information may render SF REIT or the REIT Manager not able to process your instructions and/or requests as stated in this Change Request Form.
- Your Personal Data will not be disclosed or transferred to any third parties (other than disclosing or transferring to the Unit Registrar and/or other companies or bodies for the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency’s request.
- Your Personal Data will be retained for such period as may be necessary for verification and record purposes.
- You have the right to request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of the Unit Registrar.

Please cut the mailing label and stick it on an envelope to return this Change Request Form to us.  
**No postage stamp necessary if posted in Hong Kong.**

**MAILING LABEL**

Tricor Investor Services Limited  
Freepost No. 10 GPO  
Hong Kong