

Please insert your name(s) and address in **BLOCK** letters

Name(s) of Non-registered Unitholder:
Address:



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### REQUEST FORM

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**To: SF Real Estate Investment Trust (“SF REIT”)**  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

I/We would like to receive the current and all future Corporate Communications<sup>(Note 5)</sup> of SF REIT in the manner as indicated below:

Please tick **ONLY ONE** of the following boxes<sup>(Note 2)</sup>

- (a)  to receive the **printed English version ONLY**; OR  
(b)  to receive the **printed Chinese version ONLY**; OR  
(c)  to receive **BOTH** the **printed English and Chinese versions**.

Signature(s)<sup>(Note 6)</sup>: \_\_\_\_\_ Telephone No.: \_\_\_\_\_ Date: \_\_\_\_\_

Notes:

1. This request form is addressed to “Non-registered Unitholders” of SF REIT, which means such person or company whose units in SF REIT are held in The Central Clearing and Settlement System (CCASS) and who has notified SF REIT from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications.
2. This request form will be treated as void if no boxes are ticked, or if more than one box is ticked, or if the information provided is incorrect.
3. The above instruction will apply to the current and all future Corporate Communications to be sent to you until you notify SF REIT’s unit registrar, Tricor Investor Services Limited (the “**Unit Registrar**”), by post to 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to sfreit2191-ecom@hk.tricorglobal.com of your choice to the contrary or unless you cease to hold units in SF REIT.
4. Please note that the English and Chinese versions of all Corporate Communications are available on SF REIT’s website for five years from the date of the first publication.
5. “Corporate Communication(s)” refers to any document(s) issued or to be issued by SF REIT for the information and/or action of its unitholders, including but not limited to (a) annual accounts together with a copy of the independent auditor’s report; (b) interim report; (c) notice of meeting; (d) listing document; (e) circular; and (f) proxy form.
6. If any units of SF REIT are held in joint names, all joint holders or the joint holder whose name stands first on SF REIT’s register of unitholders should sign this request form in order for it to be valid.
7. For avoidance of doubt, we do not accept any special instructions written on this request form.
8. Should you have any queries relating to this request form, please call the customer services hotline of the Unit Registrar at (852) 2980 1333.

#### PERSONAL INFORMATION COLLECTION STATEMENT

- I. “Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“**PDPO**”), which may include but is not limited to your name, address and telephone number.
- II. Your Personal Data is supplied to SF REIT and/or SF REIT Asset Management Limited (as manager of SF REIT) (the “**REIT Manager**”) on a voluntary basis. Failure to provide sufficient information may render SF REIT or the REIT Manager not able to process your instructions and/or requests as stated in this request form.
- III. Your Personal Data will not be disclosed or transferred to any third parties (other than disclosing or transferring to the Unit Registrar and/or other companies or bodies for the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency’s request.
- IV. Your Personal Data will be retained for such period as may be necessary for verification and record purposes.
- V. You have the right to request for access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing to the Personal Data Privacy Officer of the Unit Registrar.



Please cut the mailing label and stick it on an envelope to return this request form to us.  
**No postage stamp necessary if posted in Hong Kong.**

#### MAILING LABEL

Tricor Investor Services Limited  
Freepost No. 10 GPO  
Hong Kong

