

# NewOcean Energy Holdings Limited (新海能源集團有限公司)\*

## Environmental, Social and Governance Report YEAR 2015

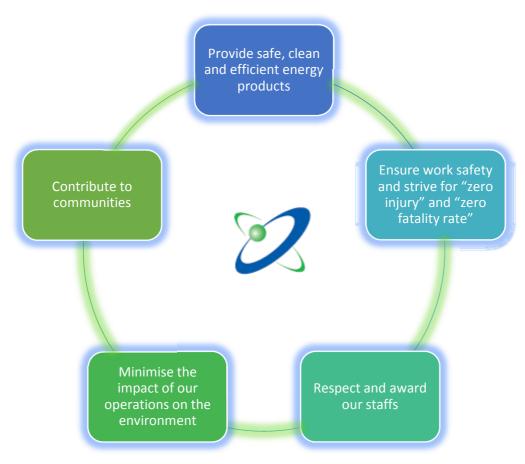
22 April 2016

#### Introduction

NewOcean Energy Holdings Limited (the "Group" or "NewOcean") is a company listed on The Stock Exchange of Hong Kong Limited. NewOcean is one of the largest energy suppliers in Guangdong province with its energy operations across the southern China region. The Group's principle activities are the sale and distribution of Liquefied Petroleum Gas ("LPG"), natural gas ("NG"), oil products, and electronic products.

The Group has been operating a highly efficient sales and distribution network with emphasis safety and environmental friendliness. We are committed to motivating the low-carbon growth of the industry, providing green energy for the development of the whole society and taking into account the needs of our stakeholders, including impact on the environment and the communities in which we operate. This report provides an overview of the sustainability strategies and social responsibilities undertaken by the Group.

The Group's view of social responsibilities:



#### **Environmental Protection**

#### **Emissions**

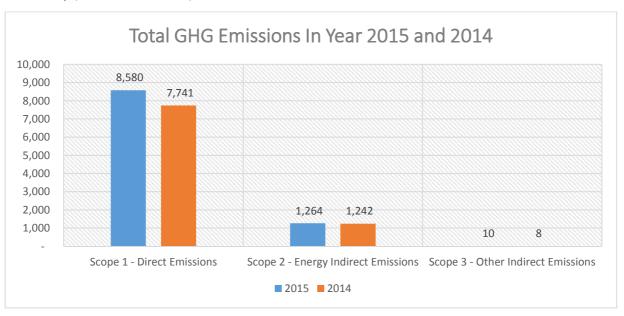
As an energy business, the Group aims to support sustainable development by conducting our business in an environmentally responsible manner. The Group is aware of the impact of climate change and make effort to minimise the effect our operations have on the environment. Thus, when engaging the building construction of warehouses, autogas refueling stations, NG refueling stations and petrol stations, we requested our contractors to build in an eco-friendly way that using materials and building methods which would be less harmful to our environment, less greenhouse gas ("GHG") would be emitted and less wastes would be produced during our operation. Furthermore, our management concerned the efforts in implementing energy saving measures, we have purchased better LPG bottles, tankers trucks, oil carriers which are energy saving.

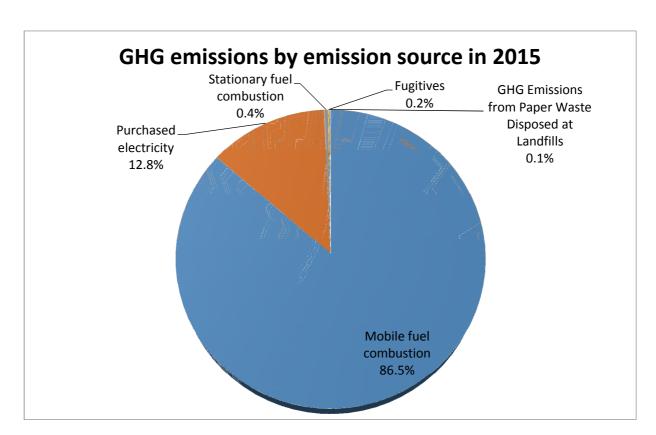
#### **Use of Resources**

The Group has established a culture of energy saving in managing production and business operation. Started from 2013, the Group began to imply carbon footprint management strategy to manage the Group's the energy consumptions, and categorised emissions into following 3 scopes:

- Scope 1: Direct emission from sources that are owned or controlled by the Group
- Scope 2: Indirect emissions from the generation of purchased electricity consumed by the Group
- Scope 3: All other indirect emissions as a consequence of the activities of the Group that occur from sources not owned or controlled by the Group.

During the period of year 2015, the Group's total GHG emissions were 9,854 tons of Co<sup>2</sup>e (2014: 8,992 tons of Co<sup>2</sup>e), which mobile fuel combustion (direct emission) and purchased electricity (indirect emission) had consumed more than 99% of total emissions.





The Group total sales of LPG and oil products increased significant from 2,829,000 tons in year 2014 to 3,886,000 tons in year 2015, which increased by 37.36%. Although the Group's

business operation is rapidly expending in recent years, GHG emissions has reduced alternatively. The average GHG emission per each ton of our total sale of energy products (ie. LPG and oil products) is reduced from approximately 3.2 kg of Co<sup>2</sup>e in year 2014 to approximately 2.5 kg of Co<sup>2</sup>e in year 2015. It shows the Group has proactively input effort in environmental protection in order to minimise emissions.

#### **Summary on GHG Reduction**

The Group undertook various measures to mitigate further extension of waste or pollution, which we considering those consumptions will be more efficient in the future:

## 1. <u>Improve data collection efficient and retention by using centralised data collection</u>

To further improve on the future's corporate carbon footprint and minimise data uncertainty in the data collection, we will establish a centralised data collection process and promote to all subsidiaries. This approach would accumulate the monthly documents and the historical records into one single database specifically for carbon footprint. It would become more efficient for making carbon footprint analysis and have a better control on the usage of energy and resource.

#### 2. Reduction measures

Some practices will be done in the daily business activities to achieve cost saving and energy reduction opportunities.

Turn up the air-conditioner temperature to comply with the standard guidelines of 25.5 °C.

Set up different zones and correspondent switches for air-conditioner to better manage their energy efficiency.

Encourage staff behavioral change by setting up green office guidelines and posters.

Proactive to becoming paperless and move documents into digital format.

### **Social Responsibility**

#### **Employment Development**

#### **Working Condition**

The Group establishes a healthy and pleasant workplace for our employees. We care for our employees and recognise that having good staff relations and a motivated workplace play a vital role in the Group's operation. Also, the Group aims to establish team of talents and provides a fair workplace for our employees and advocates a working background embracing diverse culture in encouraging employees to maximise their potential and make contribution to the Group.

The Group has complied with labour laws and government regulations set out by the Hong Kong, Macau and other regions in the People's Republic of China (the "PRC" or "China"). The Group does not employ staff who are below 18 years of age. No employee is paid less than the minimum wage specified by the government regulations in different jurisdictions. In addition, a code of conduct for directors and employees ("Code of Conducts") was

established, which applying to directors, managements and employees of the Group and which are clearly communicated to all, including new staffs. The Code of Conducts mainly include three principles: firstly, soliciting or accepting advantages & offering advantages; second, conflicts of interest; thirdly, data protection. As for the handling of any breach of the law and misconduct, we have in place a "whistle-blowing" system which is monitored by the audit committee of the Company.

#### **Health and Safety**

Our industry is highly regulated by the government authorities, but potential injury hazards from manual handling during the storage and transportation of LPG and oil. We have established a safety manual for respective operations. All staffs are well-trained with respective safety knowledge before working in the respective areas. The safety of LPG gas stations, autogas stations, NG stations, oil stations and LPG and oil storage depot are closely monitored and maintained by qualified and licensed persons. Inspection for the equipment and plants are carried out by a special technical team quarterly. In 2015, all of our subsidiaries with operations have passed all the regulated annual inspections and testing enforced by relevant governing authorities of respective locations.

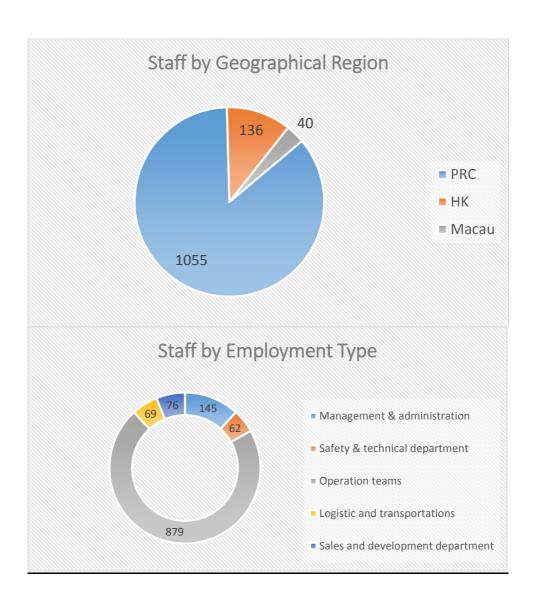
During the year of 2015, the Group has zero fatality occasion but 3 (2014: 15) working injury cases are reported. We have established and reviewed our safety procedures periodically and further improved our working environment by identifying the risks in working environments. We believe that accidents are avoidable by enhancing our safety management systems and providing more proper safety equipment and education to staffs. We aim to lower the number of accidents year by year and eventually attain the goal of zero injury in near future. We will continue its efforts to protect employees' health and safety in different aspects.

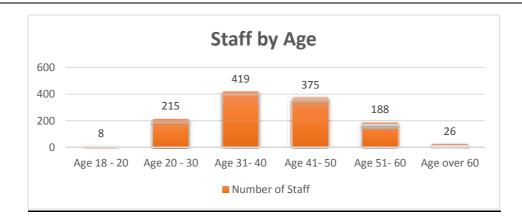
#### **Development and training**

The Group believes that the quality of its employees is the most important factor in

sustaining the Group's growth and improving its profitability. We committed to allocate resources to develop our staffs, including provide trainings to enhance the technical competency, safety consciousness for the operation staffs. We also sponsored our staff to take several training provided by professional bodies. In 2015, we provided an average 8 hours of internal or external training per staff.

We strongly believe the key to our success is our passionate and progressive employees. As at 31 December 2015, we employed a total 1,231 full time employees (2014: 1,166 full time employees), in Hong Kong and Macau and various locations in China, of which 78% were male and 22% were female. 201 employees were recruited during 2015, mainly for the head office in Hong Kong, office in Macau, bottled LPG transit warehouse in Hong Kong, autogas stations in Guangdong and various LPG bottling plants in South China.





The labour markets are highly competitive and retaining quality staff become challenging. We put a great effort to retain our quality staffs by providing competitive remuneration packages, providing continuously on-job training and development to enhance our staff, and encouraging a work-life balance working environment. Our employee turnover rate in 2015 was 45 for our Hong Kong staff, 4 for our Macau staff and 87 for our PRC staff. In respect of the management positions or senior grade employees, the turnover rate is remained at low level, which providing a steady management team for the Group's continuous development and achieving Group's strategies. The high employee turnover rate in PRC and Hong Kong is mainly related to the blue-collar level autogas stations workers and oil bunkering service workers and sailors. In PRC regions, the Group employed certain sum of autogas stations workers from other rural areas and normally these employees would terminate their employment within one year. For marine industry, the turnover rate for sailor is normally high. Going forward, we aim to further enhance our staff engagement and development effort including subsidy to ensure more of our talents are retained. Also, to enhance a better control environment, we have offered new positions in the areas of management, accounting, internal audit, and staff for operations in various locations.

#### **Community Care**

The Group believes that our role and responsibility in the communities we operate goes beyond being just an energy supplier. We develop harmonious environment for the local communities in which we are operating in. The Group hire staffs from local communities, listen their needs, and maintain a pleasant working environment. During 2015, the Group

has made numbers of donations to charity bodies and be sponsor of charity functions total of approximately HK\$667,000, such as Yan Oi Tong, the Hong Kong Federation of Trade Unions, etc. Our management wants to express our great gratitude to our communities and plans to contribute the society, hence, we are developing a systematic policy and methods to give back to the society, i.e. to participate or encourage our staff in joining charity activities.

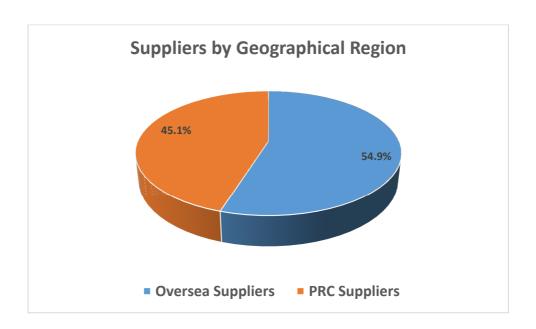




#### **Supply Chain**

As one of the largest LPG suppliers in South China, the Group takes environmental issues seriously. We give priority to suppliers with energy-conserving and environment-friendly products, active in fulfilling social responsibilities in the society and compile with relevant legislations. We hold periodical meeting with our suppliers to facilitate our business

relationships and also search for new suppliers. Currently, the Group has a number of stable LPG and oil suppliers, including Shell International Eastern Trading Company, Sinopec Group, Brightoil Petroleum (Singapore) Pte Ltd, ExxonMobil Hong Kong Limited and SK Gas Co. Ltd. etc. The procurement of short to medium term supply contracts from various suppliers provide larger flexibility for our trading and help to maintain a competitive price.



#### **Product responsibility**

In view of our industry, sourcing quality energy products are our top concerns. We have our internal inspection experts to inspect our purchased LPG, LNG and oil products are up to the required safety standards and quality.

Operating Business	Operating Area/Region	Safety or Quality Standards Comply With
LPG wholesales and trading	Zhuhai	Zhuhai Port Authority (珠海市港口管理局)
LPG bottle business	Guangdong province	Quality and Technology Supervision Bureau (品質技術監督局)
LPG bottle business	Hong Kong	Electrical and Mechanical Services Department (機電工程署)
Oil bunkering services	Hong Kong	Marine Department – The Government of the Hong Kong Special Administrative Region. (香

		港特別行政區政府海事處)
Autogas/NG refueling stations business	Guangzhou	Administration of Work Safety of Guangzhou City (廣州市安全生產監督管理局)
		Quality and Technology Supervision Bureau
		of Guangzhou City (廣州市品質技術監督局)

In 2015, the Group's wholly owned subsidiaries, NewOcean Petroleum Co. Ltd., attended a number of training and examination on environmental and safety management. In February 2016, the subsidiary has been certified to ISO9001 quality management system, ISO14001 environmental management system, and OHSAS 18001 Occupational Health and Safety Management Systems certifications, in recognition of our efforts and ambitions to align our environmental and safety management to international standards, and take the responsibility to our environment, employees, community and customers.

We have ensured our quality of energy products can satisfy our customers. We have established standard procedures to recall products that have quality issues and the periodical review on such procedures are performed by our management. During 2015, the recall rate for quality reason is remained at a minimum level.

#### **Anti-corruption**

The Group has implemented anti-corruption measures, we have established prevention system by setting up communication channels for faults and anti-corruption reporting and relevant regulations was covered by the Code of Conducts: soliciting or accepting advantages and offering advantages. The whistle-blowing system can handle any breach of the law and we have not aware any material non-compliance up to the date of this report.