



**MTR CORPORATION LIMITED**  
**香港鐵路有限公司**

**(the "Company")**  
**(Incorporated in Hong Kong with limited liability)**  
**(Stock Code: 66)**

11 June 2024

Dear Shareholder(s),

**Election of Language and Means of Receipt of Corporate Communications**

We are pleased to enclose both English and Chinese versions of the Company's Circular dated 11 June 2024 in relation to "Scrip Dividend Scheme" and election form for your attention.

In accordance with the articles of association of the Company and the Companies Ordinance (Cap. 622 of the Laws of Hong Kong), the Company is permitted to allow registered shareholders to elect (i) to receive the Corporate Communication<sup>(Note 1)</sup> in printed form, in English and/or Chinese, or (ii) to rely on the corresponding copies posted on the Company's website in place of being sent a printed copy of such Corporate Communications (the "Website Version"). In addition, the Company is required by the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the "Listing Rules") to send the Actionable Corporate Communications<sup>(Note 2)</sup> to each of its securities holders individually.

**To support the environment and to ensure your timely receipt of Corporate Communications, the Company recommends you to provide your email address** by scanning your personalised QR code printed on the enclosed reply form (the "Reply Form"), or by completing, signing and returning the Reply Form to the Company's share registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or to the email address: [mtr.ecom@computershare.com.hk](mailto:mtr.ecom@computershare.com.hk). Please note that **if we do not receive your Reply Form (or any other response indicating your objection) on or before 12 July 2024, you will be regarded as having exercised the Website Version option.**

Please be reminded that if the Company does not receive a valid and functional email address provided by you in the Reply Form or if you are otherwise regarded as having exercised the Website Version option for receiving Corporate Communications, the Company will send to you by post at your address as appearing in the Company's register of members maintained by the Share Registrar, (i) a notification letter for the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications, in printed form until such time when you have provided a valid and functional email address to the Share Registrar for receiving the same.

If you want to receive the Corporate Communications in printed form, please complete the Reply Form and send it to the Share Registrar at the above address, or to the email address: [mtr.ecom@computershare.com.hk](mailto:mtr.ecom@computershare.com.hk) to request for receiving the Corporate Communications in printed form. **Please note that your request for printed form will remain valid until the instruction has been revoked, superseded, or expired, or for one year from the date of receiving your instruction (whichever is earlier).**

Notwithstanding you have selected one of the options in the Reply Form, or, been regarded as having exercised the Website Version option as mentioned above, you will have the right at any time by giving at least 7 days' notice in writing served on the Company or the Share Registrar (sent to the above address or by email to [mtr.ecom@computershare.com.hk](mailto:mtr.ecom@computershare.com.hk)) to change your means of receipt or choice of language of Corporate Communications.

Both English and Chinese versions of the Corporate Communications in printed form are available free of charge from the Company or the Share Registrar and will be sent to you promptly upon receipt of your request in writing. They will also be available, from their date of despatch, on the Company's website at [www.mtr.com.hk](http://www.mtr.com.hk) and the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk).

If you have any queries relating to this letter, please call the Share Registrar's hotline on (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**MTR Corporation Limited**  
**Gillian Elizabeth Meller**  
Company Secretary

*Note 1: Corporate Communications refer to any documents from time to time issued by the Company to the holders of its securities including but not limited to (a) annual report; (b) interim report; (c) notice of meeting; (d) circular; and (e) proxy form.*

*Note 2: Actionable Corporate Communications refer to any corporate communication that seeks instructions from holders of the Company's securities on how they wish to exercise their rights or make an election as its securities holders (as defined in the Listing Rules).*

This letter is issued in English and Chinese. In case of any inconsistency, the English version shall prevail.

MTR-11062024-1A(0)

