



## MELBOURNE ENTERPRISES LIMITED

### 萬邦投資有限公司

(於香港註冊成立之有限公司)

(股份編號：158)

#### Procedures for Shareholders to Propose a Person for Election as a Director

Subject to applicable laws, rules and regulations, including Companies Ordinance (Cap 622 of the Laws of Hong Kong), the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (“Listing Rules”) and the articles of association of the Company as amended from time to time, if a shareholder of the Company (“Shareholder”) intends to propose a person other than a director of the Company for election as a director of the Company at any general meeting, the following procedures shall apply:

- The Shareholder concerned shall lodge with the registered office of the Company for the attention of the Company Secretary:
  - (a) a written notice signed by the Shareholders concerned setting out his/her intention to propose that person for election as a director; and
  - (b) a written notice signed by that person indicating his/her willingness to be elected as a director together with the information set out below.

within the period commencing no earlier than the day after the dispatch of the notice of the general meeting and ending no later than seven days prior to the date of such general meeting.

- Information required to be submitted by the candidate includes the following:
  - (a) Full name of the candidate;
  - (b) Positions held with the Company and/or other members of the group (if any);
  - (c) A supporting statement from the Shareholder concerned describing the candidate’s eligibility for seeking election to the board of directors of the Company;
  - (d) Current employment and such other information (which may include business experience, other major appointments and academic or professional qualifications) pertaining to the ability or integrity of the candidate;
  - (e) Full particulars of the candidate required for inclusion in the announcement or supplemental circular to Shareholders in accordance with the requirements as set out in the Rule 13.51(2) Listing Rules; and
  - (f) Contact details.

---

Updated on 16 October 2025

*Note: If there is any inconsistency between the English and Chinese versions of this Policy, the English version shall prevail.*

---