



華潤水泥控股有限公司

China Resources Cement Holdings Limited

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 1313)

14 April 2022

Dear Shareholders,

Letter to those shareholders who have elected to receive the corporate communications through the Company's official website for corporate communications

We hereby notify you that the following corporate communications of China Resources Cement Holdings Limited (the "Company") in both English and Chinese are now available on the Company's official website for Corporate Communications^{Note} at www.irasia.com/listco/hk/crcement/index.htm.

- Annual Report 2021;
- Circular dated 14 April 2022 relating to proposals for general mandates to repurchase shares and issue shares and re-election of retiring directors and amendments to Memorandum and Articles of Association and adoption of new Memorandum and Articles of Association and notice of annual general meeting; and
- Proxy form for use at the annual general meeting on 27 May 2022.

Please note that the annual general meeting of the Company will be held at 6th Floor, China Resources Financial Building, No. 2700 Keyuan South Road, Nanshan District, Shenzhen, Guangdong, PRC on Friday, 27 May 2022 at 3:30 p.m.

Shareholders who have chosen to receive Corporate Communications by electronic means through the Company's official website for Corporate Communications at www.irasia.com/listco/hk/crcement/index.htm in lieu of printed form and, for any reason have difficulty in receiving or gaining access to the above documents, will upon request in writing to the Company's Share Registrar, Tricor Investor Services Limited, be promptly sent such documents in printed form free of charge. Please kindly complete Part A of the attached Instruction Slip and return the completed Instruction Slip to the Company's Share Registrar by facsimile at (852) 2861 1465, by email at cr cement1313-ecom@hk.tricorglobal.com or by post using the pre-paid envelope provided.

Please note that you may change your choice of means of receipt (whether by positive consent or by deemed consent) at any time, free of charge by completing Part B of the Instruction Slip and returning the completed Instruction Slip to the Company's Share Registrar using any of the above-mentioned methods. A copy of the Instruction Slip can also be obtained from the Company's Share Registrar.

Should you have any queries relating to this letter, please call our Share Registrar's investor services hotline at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,
For and on behalf of
China Resources Cement Holdings Limited
LI Fuli
Chairman

Encl.

Note: Corporate Communications refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form.

敬啟者：

致已選擇以本公司的公司通訊官方網站收取公司通訊之股東

吾等現謹通知閣下，華潤水泥控股有限公司（「本公司」）的上述公司通訊的英文本及中文本，現已登載於本公司的公司通訊[#]官方網站www.irasia.com/listco/hk/crcement/index.htm。

- 二零二一年年報；
- 日期為二零二二年四月十四日的通函，乃有關購回及發行股份之一般授權及重選退任董事及修訂組織章程大綱及細則及採納新組織章程大綱及細則之建議及股東週年大會通告；及
- 用於二零二二年五月二十七日股東週年大會的代表委任表格。

請注意本公司之股東週年大會將於二零二二年五月二十七日（星期五）下午三時三十分假座中國廣東省深圳市南山區科苑南路2700號華潤金融大廈6樓舉行。

已選擇透過本公司的公司通訊官方網站(www.irasia.com/listco/hk/crcement/index.htm)以電子方式瀏覽公司通訊以取代收取印刷本的股東，如因任何理由以致收取或接收上述文件上出現困難，只要向本公司股份過戶登記處卓佳證券登記有限公司提出書面要求，均可立即獲免費發送該等文件的印刷本。請閣下填妥隨附指示回條甲部，並將已填妥之指示回條傳真至(852) 2861 1465、電郵至cr cement1313-ecom@hk.tricorglobal.com或以已預付郵費的信封寄回本公司股份過戶登記處。

請注意閣下可以隨時透過填寫指示回條乙部更改已選擇的收取方式（不論是正面同意或是被視為同意的情況），費用全免。填妥的指示回條須透過上述任何一種方式交回本公司股份過戶登記處。股東亦可向本公司股份過戶登記處索取該指示回條。

倘閣下對本函件有任何疑問，請於星期一至星期五（公眾假期除外）上午9時至下午5時致電本公司股份過戶登記處的投資者服務熱線(852) 2980 1333。

此致

列位股東 台照

代表
華潤水泥控股有限公司
李福利
主席
謹啟

二零二二年四月十四日

附件

註：公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，其中包括但不限於年報、財務摘要報告（如適用）、中期報告、中期摘要報告（如適用）、會議通告、上市文件、通函及代表委任表格。

INSTRUCTION SLIP 指示回條



華潤水泥控股有限公司 China Resources Cement Holdings Limited

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(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 1313)

Please complete, sign and return this instruction slip to the Share Registrar of China Resources Cement Holdings Limited (the "Company"), Tricor Investor Services Limited, by facsimile at (852) 2861 1465, by email at crcement1313-ecom@hk.tricorglobal.com or by post using the pre-paid envelope provided.

請填妥及簽署下列指示回條，
並傳真至 (852) 2861 1465、電郵至 crcement1313-ecom@hk.tricorglobal.com 或以已提供之預付郵費的信封寄回華潤水泥控股有限公司（「本公司」）股份過戶登記處卓佳證券登記有限公司。

Part A – To receive a printed version of the Annual Report 2021, the Circular dated 14 April 2022 and the Proxy Form for use at the annual general meeting on 27 May 2022 (the "Enclosed Document"):
甲部 – 收取二零二一年年報、二零二二年四月十四日之通函及用於二零二二年五月二十七日股東週年大會之代表委任表格（「隨附文件」）之印刷本：

I/We have chosen to receive the Enclosed Document by electronic means through the Company's official website for Corporate Communications* but would like to receive them in printed form.
本人／吾等已選擇透過本公司的公司通訊*官方網站以電子方式瀏覽隨附文件，但希望收取其印刷本。

Part B – To elect/change the means of receipt of future Corporate Communications:
乙部 – 選擇／更改日後收取公司通訊之形式：

I/We would like to receive all future Corporate Communications of the Company:
關於本公司日後發佈的所有公司通訊，本人／吾等欲：
(Please tick only one box) (只可選擇一項，請於以下適當的空格加上「✓」號)

in printed form; or
只收取印刷本；或
 by electronic means in lieu of printed form.
以電子方式取代印刷本。

My/Our email address:

本人／吾等的電郵地址：

(Please ensure your email address is properly filled in for the purpose of receiving the notification of release of Corporate Communications)
(請確保填上正確的電郵地址以作收取公司通訊發佈的通知之用)

Name(s) of Shareholder(s) in English (Please use **BLOCK LETTERS**)
股東的英文名稱 (請以大楷書寫)

Name(s) of Shareholder(s) in Chinese
股東的中文名稱

Registered Address of Shareholder(s)
股東的登記地址

Contact Telephone Number
聯絡電話

Signature(s):
簽署：

Date:
日期：

Notes: 1. The above instruction will apply to all Corporate Communications to be sent to you until you inform us otherwise.
2. If any shares are held in joint names, all joint holders OR the joint holder whose name stands first on the register of members of the Company should sign this form in order for it to be valid.
3. This instruction slip with no box ticked, with more than one box ticked, or otherwise incorrectly completed will be voided at the discretion of the Company.
4. Printed versions of all future Corporate Communications of the Company will be available on request in writing to the Share Registrar of the Company. Such Corporate Communications will also be available on the website at www.irasia.com/listco/hk/crcement/index.htm.

* Corporate Communications refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form.

註：1. 上述指示將適用於本公司將會發送給閣下的所有公司通訊文件，直至閣下另行通知為止。
2. 如任何股份以聯名方式持有，則所有聯名持有人或名列本公司股東名冊的首名聯名持有人須於本表格上簽署，方為有效。
3. 如未有在任何上述適當空格加上「✓」號，或在超過一個空格加上「✓」號，或在其他方面填寫不正確，本公司可酌情決定將本指示回條作廢。
4. 本公司日後所有公司通訊的印刷本，可透過書面通知向本公司股份過戶登記處索取。該等公司通訊文件亦登載於網站(www.irasia.com/listco/hk/crcement/index.htm)。
* 公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動的任何文件，其中包括但不限於年報、財務摘要報告（如適用）、中期報告、中期摘要報告（如適用）、會議通告、上市文件、通函及代表委任表格。