

AVIC International Holding (HK) Limited
(the “Company”)

Procedures for shareholders to propose a person for election as a director

By-law 103 of the Bye-laws of the Company provides that “No person, other than a retiring Director, shall, unless recommended by the Board for election, be eligible for election as a Director at any general meeting unless not less than seven (7) days before the date appointed for the general meeting there shall have been lodged at the Head Office notice in writing signed by a member (other than the person to be proposed) duly qualified to attend and vote at the meeting for which such notice is given of his intention to propose such person for election and also notice in writing signed by the person to be proposed of his willingness to be elected provided that the period for lodgment of the aforesaid notice shall commence not earlier than the day after the despatch of the notice of the general meeting appointed for such election and end no later than seven (7) days prior to the date of such general meeting”.

Accordingly, if a shareholder of the Company (the “Shareholder”) wishes to propose a person other than a director of the Company to stand for election as a director of the Company at the annual general meeting (the “Proposal”), the following documents/information must be validly served to the principal office of the Company for the attention of the secretary of the Company:

1. Shareholder’s written notice of intention to propose a resolution at the annual general meeting;
2. a written notice executed by the nominated candidate of his/her willingness to be elected as a director of the Company together with the biographical details of the nominated candidate as required to be disclosed under rule 13.51(2) of The Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”); and
3. a written consent from the nominated candidate to the Company for the publication of his/her personal data, such as the information set out in rule 13.51(2) of the Listing Rules.

The period for lodgment of above written notices shall commence not earlier than the day after the despatch of the notice of the annual general meeting and end no later than seven (7) days prior to the date of the annual general meeting. In accordance with rule 13.70 of the Listing Rules, the Company is required to provide information about the Proposal in a supplementary circular or by way of an announcement not later than ten (10) business days before the annual general meeting to consider the Proposal.

In order to ensure Shareholders have sufficient time to receive and consider the information of the nominated candidate, Shareholders are urged to submit their Proposal as early as practicable or before the date as recommended by the Company from time to time, so that the relevant announcement and/or supplemental circular as required under the Listing Rules can be issued and despatched to the Shareholders in the timely manner.

However, if the above requisite written notices and consent are received by the Company less than ten (10) business days prior to the annual general meeting, the Company will consider to adjourn such general meeting in order to allow Shareholders be given not less than fourteen (14) day’s notice (the notice period must include ten (10) business days) of the Proposal.