

## **ASMPT LIMITED**

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)

(Stock Code: 0522) (股份代號: 0522)

3 April 2024

To the Shareholders

Dear Sir/Madam,

## Notification of Publication of 2023 Annual Report, Circular dated 3 April 2024, Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications")

ASMPT Limited (the "Company") hereby notifies you that the Current Corporate Communications, in both English and Chinese versions, are available on the Company's website at www.asmpt.com and the HKEXnews website at www.hkexnews.hk.

If you would like to (i) receive the Current Corporate Communications in printed form or in a language other than your existing choice, and/or (ii) change your choice of means of receipt and/or language of future corporate communications of the Company (the "Corporate Communications") Acid please complete the enclosed change request form (the "Change Request Form") and sign and return it by mail or by hand to the Company c/o the share registrar and transfer office of the Company in Hong Kong (the "Share Registrar"), Tricor Secretaries Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post the Change Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Change Request Form to the Company. If you are mailing the Change Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Change Request Form to asm0522-ecom@hk.tricorglobal.com.

You are entitled at any time by reasonable notice in writing to the Company c/o the Share Registrar to change your choice of means of receipt and/or language of future Corporate Communications. Even if you have chosen (or are deemed to have consented) to access all future Corporate Communications by electronic means through the Company's website at www.asmpt.com (the "Website Version") but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company or the Share Registrar will, upon your written request, send the Corporate Communications to you in printed form free of charge.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Share Registrar on request. They will also be available on the Company's website at www.asmpt.com and the HKEXnews website at www.hkexnews.hk.

Should you have any query relating to this letter, please call the dial-up hotline of the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board
ASMPT Limited
Kong Choon, Jupiter
Company Secretary

Encl.

Note: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

(In case of any inconsistency, the English version of this letter shall prevail over the Chinese version.)

敬啟者:

## 二零二三年年報、日期為二零二四年四月三日之通函、股東週年大會通告及代表委任表格(「本次公司通訊」)之登載通知

ASMPT Limited (「本公司」) 謹此通知 閣下,本次公司通訊之英文及中文版已在本公司網站www.asmpt.com及披露易網站www.hkexnews.hk登載。

如 閣下希望(i)收取本次公司通訊之印刷本或有別於 閣下現行選擇的語言版本之印刷本,及/或(ii)更改 閣下就收取日後本公司之公司通訊(「公司通訊」)#註之收取方式及/或語言版本之選擇,請填妥及簽署隨本函附上之變更要求表格(「變更要求表格」),並郵寄或親身交回本公司於香港之股份過戶登記處(「股份過戶登記處」)卓佳秘書商務有限公司,地址為香港夏慤道16號遠東金融中心17樓,再轉交本公司。如 閣下於香港投寄變更要求表格,可使用已提供之郵寄標籤將變更要求表格寄回本公司。如 閣下於海外投寄變更要求表格,則請貼上適當郵票。 閣下亦可將已適當地填妥並簽署的變更要求表格掃描本電郵至asm0522-ecom@hk.tricorglobal.com。

閣下有權隨時透過股份過戶登記處發出合理之書面通知以通知本公司,更改 閣下就收取日後公司通訊之收取方式及/或語言版本之選擇。即使 閣下已選擇(或被視為已同意)透過本公司網站www.asmpt.com以電子方式存取所有日後公司通訊(網上版本」),如因任何理由以致收取或接收公司通訊之網上版本時出現困難,本公司或股份過戶登記處將於收到 閣下之書面要求後,免費寄送公司通訊之印刷本。

請注意,股份過戶登記處可應要求提供所有日後公司通訊之英文及中文印刷本,有關公司通訊亦將於本公司網站www.asmpt.com及披露易網站www.hkexnews.hk登載。

如 閣下對本函有任何疑問,請於辦公時間內(星期一至星期五上午九時正至下午五時正,香港公眾假期除外)致電股份過戶登記處電話熱線(852) 2980 1333 查詢。

此致 *列位股東* 台照

> 承董事會命 ASMPT Limited 公司秘書 江俊 謹啟

二零二四年四月三日

附件

附註: 公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件,其中包括但不限於:(a)董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

## 變更要求表格 CHANGE REQUEST FORM

	(Stock Code: 0 c/o Tricor Seci 17/F, Far East	n the Cayman Islands with limited liability)	致: ASMPT Limited (於開曼群島註冊成立之有限公司 (股份代號: 0522) 經卓住秘書商務有限公司 香港夏慤道16號 遠東金融中心17樓	ī)	
I/We 本人	would like to re /我們希望以下來	eceive the printed version(s) of the Current Corporate C列方式收取本次公司通訊之印刷本:		cated belo	w:
(Plea	to receive t	in <b>ONLY ONE</b> of the following boxes.)(請從下列選擇中 he <b>printed English version</b> of the Current Corporate C 引通訊之 <b>英文印刷本;或</b>			
	收取本次公司	he <b>printed Chinese version</b> of the Current Corporate ( 引通訊之 <b>中文印刷本;或</b> ooth the <b>printed English and Chinese versions</b> of the			
	同時收取本 B 乙部	欠公司通訊之 <b>英文及中文印刷本。</b>	·		
本人	/我們希望以下?	eceive the future Corporate Communications in the mar 列方式收取日後公司通訊: : 2011 (			
	to access a copies, and	in <b>ONLY ONE</b> of the following boxes.) (請從下列選擇中 Il future Corporate Communications by <b>electronic mean</b> : receive an email notification to my/our email address belo website; <b>OR</b>	s through the Company's website at w	ww.asmpt. on of the C	com instead of receiving printed or corporate Communications on the
	透過本公司網	網站www.asmpt.com以 <b>電子方式</b> 存取所有日後公司通訊,以 此或通知信函; <b>或</b>	以代替收取印刷本,並收取公司通訊已在	本公司網站	5登載之電郵通知至本人/我們下
		(Please fill in your email	address.)(請填寫 閣下之電郵地址。)		
	僅收取所有日	he <b>printed English version</b> of all future Corporate Cor 日後公司通訊之 <b>英文印刷本;或</b>			
	<b>僅</b> 收取所有日 to receive b	he <b>printed Chinese version</b> of all future Corporate Co 日後公司通訊之 <b>中文印刷本;或</b> poth the <b>printed English and Chinese versions</b> of all 与日後公司通訊之 <b>英文及中文印刷本</b> 。			
Share 股東	eholder's full na		Signature 簽名:	<b>:</b> :	
//×//\_	- u ·	(Please use ENGLISH BLOCK LETTERS.) (請用英文			
Addre 地址		(D) FNOLIGH DI GOLL ETTERO V (4± III 41+	+ T#L\$ \$\tau\$		
	act telephone n 電話號碼:	(Please use ENGLISH BLOCK LETTERS.) (請用英文 umber:	〈 <i>止恉填舄。)</i> Date: 日期:		
Notes	附註:				
1.	If your shares a Request Form ir 如屬聯名股東,目	all your details clearly. Any Change Request Form that has not been 投所有資料。本公司將有酌精權決定任何未有清楚填安或填寫不正確之變更 re held in joint names, the Shareholder whose name stands first on I order to be valid. 山本變更要求表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列:	the register of members of the Company in res 首位的股東簽署,方為有效。	pleted will be	void at the discretion of the Company.
3. 4.	為免存疑,本公司 Corporate Comn	ce of doubt, the Company does not accept any special instructions wri 問題不接受於本變更要求表格上書寫之任何藉外指示。 nunications refer to any documents issued or to be issued by the Cor rectors' reports, annual accounts together with the auditor's reports a	itten on this Change Request Form.  mpany for the information or action of holders of the second states of the second sec	of any of the	Company's securities, including but no
	interim reports; 公司通訊指本公司 用)中期摘要報告	(c) notices of meetings; (d) listing documents; (e) circulars; and (f) pro 前發出或將予發出以供其任何證券持有人參照或採取行動之任何文件,其中行 ;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。	xy forms. 包括但不限於:(a)董事會報告、年度賬目連同核數!	師報告以及(如	適用)財務摘要報告; (b)中期報告及(如通
"Perso	nal Data" in this sta t telephone number	PERSONAL INFORMATION COLLE itement has the same meaning as "personal data" defined in the Person , email address and mailing address. 於《個人資料 (私隱) 條例》(第486章)( <b>《私隱條例》</b> )所定義之「個人資料」,拿	ECTION STATEMENT 收集個人資料聲明 nal Data (Privacy) Ordinance, Cap. 486 (the "PDI	O"), which m	nay include but not limited to your name
Your s	supply of Personal I	於《個人資料(私隱)條例》(第486章)( <b>《私隱條例》</b> ))所定義之「個人資料」,竟 Data is on a voluntary basis for the purpose of receiving Corporate Co on and record purposes. 以便按 閣下選擇之方式收取公司通訊。本公司將在有需要之期間,保存	mmunications in the manner chosen. Your Person	,電郵地址及 onal Data will	郵奇地址。 be retained for such period as may be
You ha	ave the right to regu	lest access to and/or correction of the respective Personal Data in accord their of the following means: 的條款,查閱及/或修改 關下之個人資料。任何相關查閱及/或修改個人	dance with the provisions of the PDPO. Any such	request for ac	cess to and/or correction of the Persona
By ma	il to: Privacy Co Tricor Sec 17/F, Far	ompliance Officer retaries Limited East Finance Centre, 16 Harcourt Road, Hong Kong scom@hk.tricorglobal.com		郵寄至:	私隱事務主任 卓佳秘書商務有限公司 香港夏慤道16號遠東金融中心17樓
By em	an io. asino522-	acom@nk.urcorgiobal.com		电卸土 ·	asm0522-ecom@hk.tricorglobal.com

(In case of any inconsistency, the English version of this Change Request Form shall prevail over the Chinese version. 本變更要求表格之中英文版本如有任何歧義,概以英文版本為準。)

Please cut the mailing label and stick it on an envelope to return this Change Request Form to us.

No postage stamp is necessary if posted in Hong Kong. 閣下寄回此變更要求表格時,請將郵寄標籤剪貼於信封上。 如在本港投寄,毋須貼上郵票。

MAILING LABEL 郵寄標籤

**Tricor Secretaries Limited** 卓佳秘書商務有限公司 Freepost No. 10 GPO 簡便回郵號碼10 GPO Hong Kong 香港