



Analogue Holdings Limited  
安樂工程集團有限公司

(Incorporated in Bermuda with limited liability)

(Stock Code: 1977)

(於百慕達註冊成立之有限公司)

(股份代號：1977)

NOTIFICATION LETTER 通知信函

26 April 2024

Dear Non-registered Shareholder <sup>(Note 1)</sup>,

**Analogue Holdings Limited (the “Company”)**

**– Notice of publication of 2023 Annual Report, Circular dated 26 April 2024 together with Notice of Annual General Meeting, and Proxy Form, and 2023 Environmental, Social and Governance Report (Collectively “Current Corporate Communication Documents”)**

The English and Chinese versions of the Current Corporate Communication Documents are now available in the “Investor Relations” section of the Company’s website at [www.atal.com](http://www.atal.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) respectively (the “Website Version”). The Company strongly recommends you to access the Website Version of Current Corporate Communication Documents and all future Corporate Communication Documents <sup>(Note 2)</sup>. If you have elected to receive the Corporate Communication Documents in printed form, the Current Corporate Communication Documents are enclosed.

If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communication Documents and would like to receive the Current Corporate Communication Documents and all future Corporate Communication Documents in printed form, please complete, sign the enclosed Request Form on the reverse side of this letter and return it to the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited (“Branch Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or returning the completed and signed Request Form by email to [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com). The Company will send the Current Corporate Communication Documents and all future Corporate Communication Documents to you in printed form free of charge upon request. Please be aware that all requests for printed copies of the Corporate Communication Documents, if not revoked by reasonable notice in writing to the Branch Share Registrar or superseded, will expire on 31 December in the following year after the Company’s receipt of valid requests from you.

As a Non-registered Holder of the shares of the Company, a notice of publication of the Website Version of a Corporate Communication Document, in both English and Chinese, will be sent by the Company to you by email or by post only if your email address or postal address (as the case may be) are provided to the Company by your banks, brokers, custodians, nominee(s) or HKSCC Nominees Limited through which your shares of the Company are held (collectively, the “Intermediaries”). In support of electronic communication by email, non-registered shareholders are recommended to provide their functional email addresses to their Intermediaries. If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notice of publication of the Website Version of a Corporate Communication Document will be sent to you.

Should you have any queries in relation to this letter, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday (excluding Hong Kong public holidays).

By Order of the Board of  
ANALOGUE HOLDINGS LIMITED  
Dr. Mak Kin Wah  
Chairman

Notes:

- This letter is addressed to non-registered shareholders (a “Non-registered Shareholder” means such person or company whose shares in the Company are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive Corporate Communication Documents). If you have sold or transferred all your shares in the Company, please disregard this letter and the Request Form on the reverse side.
- Corporate Communication Documents include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the definition of “Corporate Communications”, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位非登記股東 <sup>(附註1)</sup>：

**安樂工程集團有限公司（「本公司」）**

**– 有關《2023年年報》、於2024年4月26日刊發的通函連同股東週年大會通告及代表委任表格以及《2023年環境、社會及管治報告》（統稱「本次公司通訊文件」）的登載通知函**

本公司的本次公司通訊文件之中、英文版本已分別上載於本公司網站([www.atal.com](http://www.atal.com))「投資者關係」一欄及「披露易」網站([www.hkexnews.hk](http://www.hkexnews.hk))（「網站版本」）。本公司強烈建議閣下閱覽本公司本次公司通訊文件及所有日後公司通訊文件 <sup>(附註2)</sup> 的網站版本。如閣下已選擇收取公司通訊文件的印刷本，隨函附上本次公司通訊文件。

如閣下無法以電郵方式收取或閱覽公司通訊文件的網站版本及欲索取本次公司通訊文件及所有日後公司通訊文件的印刷本，請填妥及簽署本函之背頁之申請表格，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處卓佳證券登記有限公司（「股份過戶登記分處」，地址為香港夏愨道16號遠東金融中心17樓）（如在香港投寄毋須貼上郵票），或將填妥及簽署之申請表格電郵至 [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com)。本公司會因應閣下之要求寄上本次公司通訊文件及所有日後公司通訊文件的印刷本，費用全免。請注意對索取公司通訊文件印刷本的所有申請，如未通過向股份過戶登記分處發出合理時間書面通知予以撤回或取代，將於本公司收到閣下有效申請後的下一年12月31日到期失效。

作為本公司之非登記股東，本公司將透過電郵方式或郵寄方式（僅於閣下持有本公司股份的銀行、經紀人、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介機構」）有向本公司提供閣下的電郵地址或郵寄地址的情況下）向閣下發出發佈公司通訊文件網站版本的登載通知函（包括英文及中文版本）。為了可透過電郵進行電子通訊，建議非登記股東向其中介機構提供其有效的電郵地址。如本公司沒有收到閣下的中介機構，透過香港中央結算（代理人）有限公司提供閣下的有效的電郵地址或郵寄地址，本公司將不會向閣下發送本次公司通訊文件網站版本的登載通知函。

閣下對本函如有任何疑問，請於星期一至星期五（香港公眾假期除外）辦公時間上午9時正至下午6時正，致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命  
安樂工程集團有限公司  
主席  
麥建華博士

2024年4月26日

附註：

- 此函件乃向非登記股東發出（「非登記股東」指將其持有之本公司股份存放於中央結算及交收系統（中央結算系統）的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，表示該人士或該公司欲收取公司通訊文件）。如閣下已售出或轉讓所持有之全部本公司股份，則毋須理會本函件及背面的申請表格。
- 公司通訊文件乃根據香港聯合交易所有限公司證券上市規則第1.01條「公司通訊」所界定的定義，包括本公司發佈或將予發佈以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、公司年度賬目連同核數師報告以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

## REQUEST FORM 申請表格

To: Analogue Holdings Limited  
(the "Company") (Stock Code: 1977)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre,  
16 Harcourt Road, Hong Kong

致: 安樂工程集團有限公司  
(「本公司」) (股份代號: 1977)  
經卓佳證券登記有限公司  
香港夏愨道 16號  
遠東金融中心17樓

### REMINDER 提示

As a non-registered shareholder, if you wish to receive Corporate Communication Documents<sup>(1)</sup> pursuant to the Listing Rules<sup>(2)</sup>, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the "Intermediaries") and provide your email address to your Intermediaries.

作為非登記股東，如有意根據《上市規則》<sup>(2)</sup>收取公司通訊文件<sup>(1)</sup>，閣下應聯絡閣下持有股份的銀行、經紀人、託管商、代理人或香港中央結算（代理人）有限公司（統稱「中介機構」），並向閣下的中介機構提供閣下的電郵地址。

I/We would like to receive the Current Corporate Communication Documents and all future Corporate Communication Documents of the Company in the manner as indicated below:  
本人/我們現在欲以以下列方式收取本公司本次公司通訊文件及將來所有公司通訊文件：

(Please mark a "✓" in ONLY ONE of the following boxes) (請從下列選擇中，僅在其中一個空格內劃上「✓」號)

- to receive a printed copy in the English language only; OR  
僅收取英文印刷本；或
- to receive a printed copy in the Chinese language only; OR  
僅收取中文印刷本；或
- to receive a printed copy in both the English language and the Chinese language.  
同時收取英文及中文印刷本。

Signature:

Date:

簽署：

日期：

Name:

Contact Phone Number:

姓名：

聯絡電話：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address:

地址：

(Please use ENGLISH BLOCK LETTERS 請以英文正楷填寫)

### Notes 附註：

- Corporate Communication Documents include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Listing Rules under the definition of "Corporate Communications", including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件乃根據上市規則第1.01條「公司通訊」所界定的定義，包括本公司發佈或將予發佈以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告，公司年度帳目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。
- the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited  
香港聯合交易所有限公司證券上市規則
- By completing and returning this request form to request for the printed version of Corporate Communication Documents, you have expressly indicated that you prefer to receive all future Corporate Communication Documents of the Company in printed form and in the language selected above.  
當閣下填寫及寄回此申請表格以索取公司通訊文件的印刷本後，即表示閣下確認擬收取本公司日後刊發的所有公司通訊文件的印刷本及上文所選擇的語言版本。
- If this request is not revoked by reasonable notice in writing to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, or superseded, it will expire on 31 December in the following year after the Company's receipt of a valid request. Further request in writing will be required if a non-registered shareholder prefers to continue receiving the printed version of future Corporate Communication Documents. If this request is not revoked by reasonable notice in writing to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, or superseded, it will expire on 31 December in the following year after the Company's receipt of a valid request. Further request in writing will be required if a non-registered shareholder prefers to continue receiving the printed version of future Corporate Communication Documents. If this request is not revoked by reasonable notice in writing to the Company's branch share registrar in Hong Kong, Tricor Investor Services Limited, or superseded, it will expire on 31 December in the following year after the Company's receipt of a valid request. Further request in writing will be required if a non-registered shareholder prefers to continue receiving the printed version of future Corporate Communication Documents.  
如果此次申請並無向本公司的香港股份過戶登記處卓佳證券登記有限公司以合理時間書面通知予以撤銷或取代，此申請將於本公司收到有效申請後的下一年12月31日到期失效。如果非登記股東希望繼續收到日後的公司通訊文件的印刷本，則需要再做書面申請。
- For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this request form will be processed.  
為免存疑，任何在此申請表格寫上的額外指示（本申請表格上所印列之指示除外）將不予處理。
- If both English and Chinese versions of the Corporate Communication Documents are combined into one document, a printed form of the Corporate Communication Documents with both English and Chinese versions will be sent to the non-registered shareholder requesting for a printed form of any version(s) of the Corporate Communication Documents.  
若公司通訊文件的英文版本及中文版本合併為一份文件，則公司通訊文件的英文版本及中文版本的印刷版本將寄給要求索取任何一版本本公司通訊文件印刷版本的非登記股東。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料（私隱）條例》（「**私隱條例**」）中「個人資料」的涵義。
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this form.  
閣下向本公司提供個人資料屬自願性質。若閣下未能提供足夠資料，本公司可能無法處理閣下在此表格上所述之指示及/或請求。
- (iii) Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for the Company's verification and record purpose. If it is required by law, your Personal Data may be disclosed or transferred by the Company, for example, in response to a court order or a law enforcement agency's request.  
本公司可就任何所說明的用途，將閣下的個人資料披露或轉移予本公司的附屬公司、股份過戶登記處、及/或其他公司或團體，並將在此期間保留該等個人資料供本公司作核實及記錄用途。倘法例規定，例如應法庭命令或執法機關的要求，本公司可能會將閣下的個人資料披露或轉移。
- (iv) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing addressed to the Data Privacy Officer of Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post or by email to is-enquiries@hk.tricorglobal.com.  
閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何有關查閱及/或修改閣下的個人資料的要求均須以書面方式向卓佳證券登記有限公司（地址為香港夏愨道16號遠東金融中心17樓）或電郵至 is-enquiries@hk.tricorglobal.com 向個人資料私隱主任提出。

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.  
No postage is necessary if posted in Hong Kong.

當閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港