



Analogue Holdings Limited  
安樂工程集團有限公司

(Incorporated in Bermuda with limited liability)

(Stock Code: 1977)

(於百慕達註冊成立之有限公司)

(股份代號: 1977)

NOTIFICATION LETTER 通知信函

26 April 2024

Dear Registered Shareholder,

**Analogue Holdings Limited (the “Company”)**

- **Notice of publication of 2023 Annual Report, Circular dated 26 April 2024 together with Notice of Annual General Meeting, and Proxy Form, and 2023 Environmental, Social and Governance Report (Collectively “Current Corporate Communication Documents”)**

The English and Chinese versions of the Current Corporate Communication Documents are now available in the “Investor Relations” section of the Company’s website at [www.atal.com](http://www.atal.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk) respectively (the “Website Version”). The Company strongly recommends you to access the Website Version of the Current Corporate Communication Documents and all future Corporate Communication Documents <sup>(Note 1)</sup>. If you have elected to receive the Corporate Communication Documents in printed form, the Current Corporate Communication Documents are enclosed.

If you have difficulty in receiving email notification or gaining access to the Website Version of the Corporate Communication Documents and would like to receive the Current Corporate Communication Documents and all future Corporate Communication Documents (including Actionable Corporate Communication Documents<sup>(Note 2)</sup>) in printed form, please complete, sign the Request Form on the reverse side of this letter and return it to the Company’s branch share registrar in Hong Kong, Tricor Investor Services Limited (“Branch Share Registrar”) at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post using the provided prepaid mailing label (no stamp is needed if posted in Hong Kong) or by returning the completed and signed Request Form by email to [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com). The Company will send the Current Corporate Communication Documents and all future Corporate Communication Documents to you in printed form free of charge upon request. Please be aware that all requests for printed copies of Corporate Communication Documents (including Actionable Corporate Communication Documents), if not revoked by reasonable notice in writing to the Branch Share Registrar or superseded, will expire on 31 December in the following year after the Company’s receipt of valid requests from you.

**It is the responsibility of registered shareholders of the Company (the “Shareholders”) to provide a functional email address. If you have not provided your email address to the Company or need to update your email address, the Company recommends you to provide your email address by completing, signing the Request Form on the reverse side of this letter and returning the same to the Branch Share Registrar at the above-mentioned address by post or by email to [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com). If the Company does not have your functional email address, until such time that the functional email address is provided to the Branch Share Registrar, you will be unable to receive via email notices of publication of the Website Version of Corporate Communication Documents (“Notice of Publication”) and Actionable Corporate Communication Documents in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communication Documents in printed form.**

Should you have any queries in relation to this letter, please call the Branch Share Registrar’s telephone hotline at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

By Order of the Board of  
ANALOGUE HOLDINGS LIMITED  
Dr. Mak Kin Wah  
Chairman

Notes:

- Corporate Communication Documents include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited under the definition of “Corporate Communications”, including but not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
- Actionable Corporate Communication Documents refer to any Corporate Communication Documents that seek instructions from the Shareholders on how they wish to exercise their rights or make elections as Shareholders.

各位登記股東：

**安樂工程集團有限公司（「本公司」）**

- **有關《2023年年報》、於2024年4月26日刊發的函通連同股東週年大會通告及代表委任表格以及《2023年環境、社會及管治報告》（統稱「本公司通訊文件」）的登載通知函**

本次公司通訊文件之中，英文版本已分別上載於本公司網站 ([www.atal.com](http://www.atal.com)) 「投資者關係」一欄，及「披露易」網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) （「網站版本」）。本公司強烈建議閣下閱覽本次公司通訊文件及所有日後公司通訊文件<sup>(附註1)</sup>的網站版本。如閣下已選擇收取公司通訊文件的印刷本，隨函附上本次公司通訊文件。

如閣下無法以電郵方式收取或閱覽公司通訊文件的網站版本及欲索取本次公司通訊文件及所有日後公司通訊文件（包括可供採取行動的公司通訊文件<sup>(附註2)</sup>）的印刷本，請填妥及簽署本函背頁之申請表格，並以已預付郵費的郵寄標籤寄回本公司之香港股份過戶登記分處卓佳證券登記有限公司（「股份過戶登記分處」，地址為香港夏慤道16號遠東金融中心17樓）（如在香港投寄毋須貼上郵票），或將填妥及簽署之申請表格電郵至 [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com)。本公司會因應閣下之要求寄上本次公司通訊文件及所有日後公司通訊文件的印刷本，費用全免。請注意對索取公司通訊文件印刷本（包括可供採取行動的公司通訊文件）的所有申請，如未通過向股份過戶登記分處發出合理時間書面通知予以撤回或取代，將於本公司收到閣下有效申請後的下一年12月31日到期失效。

本公司登記股東（「股東」）有責任提供有效的電郵地址。如閣下尚未提供閣下之電郵地址予本公司，或需更新閣下之電郵地址，本公司建議閣下填妥及簽署本函背頁之申請表格，並按上述地址以郵寄方式交回股份過戶登記分處或電郵至 [analogue1977-ecom@hk.tricorglobal.com](mailto:analogue1977-ecom@hk.tricorglobal.com)。如果本公司沒有收到閣下的有效電郵地址，則在向股份過戶登記分處提供有效電郵地址之前，閣下將無法透過電郵方式，收取以電子方式發送的公司通訊文件網站版本的登載通知函（「登載通知」）及可供採取行動的公司通訊文件。因此，本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊文件。

閣下對本函如有任何疑問，請於星期一至星期五（香港公眾假期除外）辦公時間上午9時至下午6時，致電股份過戶登記分處熱線(852) 2980 1333。

承董事會命  
安樂工程集團有限公司  
主席  
麥建華博士

2024年4月26日

附註：

- 公司通訊文件乃根據香港聯合交易所有限公司證券上市規則第1.01條「公司通訊」所界定的定義，包括本公司發佈或將予發佈以供其任何證券持有人參照或採取行動的任何文件，其中包括但不限於 (a) 董事會報告、公司年度賬目連同核數師報告以及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。
- 可供採取行動的公司通訊文件是指任何涉及要求股東指示其擬如何行使其有關股東權利或作出選擇的公司通訊文件

## REQUEST FORM 申請表格

To: Analogue Holdings Limited  
(the "Company") (Stock Code: 1977)  
c/o Tricor Investor Services Limited  
17/F, Far East Finance Centre  
16 Harcourt Road, Hong Kong

致: 安樂工程集團有限公司  
(「本公司」)(股份代號: 1977)  
經卓佳證券登記有限公司  
香港夏愨道16號  
遠東金融中心17樓

**Part A** I/We would like to receive the Current Corporate Communication Documents and all future Corporate Communication Documents and Actionable  
**甲部** Corporate Communication Documents in printed form in the manner indicated below:

本人/我們現欲以下列方式收取本次公司通訊文件及所有日後公司通訊文件以及可供採取行動的公司通訊文件之印刷本:

(Please mark "✓" in **ONLY ONE** of the following boxes 請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

I/We would like to receive a printed copy in the English language only; OR

本人/我們現欲僅收取英文印刷本; 或

I/We would like to receive a printed copy in the Chinese language only; OR

本人/我們現欲僅收取中文印刷本; 或

I/We would like to receive a printed copy in both the English language and the Chinese language.

本人/我們現欲同時收取英文及中文印刷本。

**Part B** I/We would like to receive all future Corporate Communication Documents and Actionable Corporate Communication Documents in electronic form via  
**乙部** the email address below:

本人/我們現欲以以下電郵地址以電子方式收取所有日後公司通訊文件及可供採取行動的公司通訊文件:

(Please provide the email address in English Block Letters)  
(請以英文正楷填寫電郵地址)

Name(s) of Shareholder(s):

股東姓名:

Signature:

簽名:

(Please use BLOCK LETTERS 請用正楷填寫)

Address:

地址:

(Please use BLOCK LETTERS 請用正楷填寫)

Contact telephone number:

聯絡電話號碼:

Date:

日期:

### Notes 附註:

- Please complete and sign this request form and return it by cutting and sticking the prepaid mailing label on an envelope to the Company's branch share registrar in Hong Kong ("Branch Share Registrar"), Tricor Investor Services Limited or via email to analogue1977-ecom@hk.tricorglobal.com.  
請填寫及簽署此申請表格, 並以圖附已預付郵費的郵寄標貼於信封上, 寄回本公司之香港股份過戶登記處卓佳證券登記有限公司(「股份過戶登記處」), 或電郵至 analogue1977-ecom@hk.tricorglobal.com.
- Please complete this request form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed shall be void. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this request form in order to be valid.  
請清楚填寫本申請表格。表格上若未有作出選擇, 沒有簽名或沒有正確地填寫, 均屬無效。如屬聯名股東, 則此申請表格須按本公司股東名冊上聯名持有之股份戶口, 由其姓名列於首位的股東簽署, 方為有效。
- The above instruction for part A will apply to all future Corporate Communication Documents to be sent to you until you notify otherwise by reasonable notice in writing to the Branch Share Registrar or will expire on 31 December in the following year after receipt of your valid instruction. Further request in writing will be required if a shareholder prefers to continue receiving printed copy of future Corporate Communication Documents.  
上述甲部指示適用於本公司日後向閣下發出之所有公司通訊文件, 除非閣下以合理時間書面通知股份過戶登記處更改有關指示, 否則將於收到閣下有效指示後之下一年12月31日期滿失效。如果股東希望繼續收到日後公司通訊文件的印刷本, 則需要再作書面申請。
- If both English and Chinese versions of the Corporate Communication Documents and Actionable Corporate Communication Documents are combined into one document, a printed form of the Corporate Communication Documents and Actionable Corporate Communication Documents with both English and Chinese versions will be sent to the shareholder requesting for a printed form of any version(s) of the Corporate Communication Documents and Actionable Corporate Communication Documents.  
若公司通訊文件及可供採取行動的公司通訊文件的英文版本及中文版本合併為一份文件, 則公司通訊文件及可供採取行動的公司通訊文件的英文版本及中文版本的印刷本將寄給要求索取任何一版本公司通訊文件印刷版本的股東。
- It is the responsibility of the registered shareholders of the Company to provide email address that is functional. If the Company does not possess the email address of a shareholder or the email address provided is not functional, you will be unable to receive via email notices of publication of the Website Version of Corporate Communication Documents (the "Notice of Publication") and Actionable Corporate Communication Documents in electronic form. As such, the Company would only be able to send you the Notice of Publication and the Actionable Corporate Communication Documents in printed form.  
本公司登記股東有責任提供有效的電郵地址。倘若本公司並無股東的電郵地址或所提供的電郵地址無效, 閣下將無法透過電郵方式收取以電子方式發給的公司通訊文件網站版本的登載通知(「登載通知」)及可供採取行動的公司通訊文件。因此, 本公司只能以印刷本方式向閣下發送登載通知及可供採取行動的公司通訊文件。
- For the avoidance of doubt, we do not accept any special instructions written on this request form.  
為免產生疑問, 在此申請表格作出的任何額外手寫指示, 本公司將不予受理。
- Corporate Communication Documents include any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in the Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the directors' report and its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
「公司通訊文件」乃根據香港聯合交易所有限公司證券上市規則第1.01條「公司通訊」所界定的定義, 指本公司發佈或將予發佈以供本公司任何證券的持有人參照或採取行動的任何文件, 其中包括但不限於(a)董事會報告, 公司年度賬目連同核數師報告以及(如適用)財務摘要報告; (b)中期報告及(如適用)中期摘要報告; (c)會議通告; (d)上市文件; (e)通告; 及(f)代表委任表格。
- Actionable Corporate Communication Documents refer to any Corporate Communication Documents that seek instructions from the shareholders on how they wish to exercise their rights or make elections as shareholders.  
可供採取行動的公司通訊文件是指任何涉及要求股東指示與如何行使其有關股東權利或作出選擇的公司通訊文件。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

- "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").  
本聲明中所指的「個人資料」具有香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)中「個人資料」的涵義。
- Your supply of Personal Data to the Company is on a voluntary basis. Failure to provide sufficient information may result in the Company not being able to process your instructions and/or requests as stated in this request form.  
閣下向本公司提供個人資料屬自願性質。若閣下未能提供足夠資料, 本公司可能無法處理閣下在此申請表格上所述之指示及/或請求。
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for the Company's verification and record purpose. If it is required by law, your Personal Data may be disclosed or transferred by the Company, for example, in response to a court order or a law enforcement agency's request.  
本公司可就任何所說明的用途, 將閣下的個人資料披露或轉移予本公司的附屬公司、股份過戶登記處、及/或其他公司或團體, 並將在適當期間保留該等個人資料供本公司作核實及記錄用途。倘法例規定, 例如應法庭命令或執法機關的要求, 本公司可能會將閣下的個人資料披露或轉移。
- You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing addressed to the Data Privacy Officer of Tricor Investor Services Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong by post or by email to is-enquiries@hk.tricorglobal.com.  
閣下有權根據《私隱條例》的條文要求查閱及/或修改閣下的個人資料。任何有關查閱及/或修改閣下的個人資料的要求均須以書面方式郵遞至卓佳證券登記有限公司(地址為香港夏愨道16號遠東金融中心17樓)或電郵至 is-enquiries@hk.tricorglobal.com。向個人資料私隱主任提出。

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回此申請表格時, 請將郵寄標貼貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼: 10 GPO  
Hong Kong 香港