



NewOcean Energy Holdings Limited  
新海能源集團有限公司

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

Stock Code 股份代號 : 342



# Table of Contents

• <b>Chairman's Message</b>	3
• <b>About This Report</b>	5
• <b>About NewOcean</b>	7
• <b>Sustainability at NewOcean</b>	9
• <b>Corporate Governance</b>	14
• <b>Risk and Resilience</b>	18
• <b>Marine Bunkering in Singapore</b>	23
• <b>Marine Bunkering in Hong Kong</b>	29
• <b>Zhuhai Sea Terminal</b>	33
• <b>LPG Auto-Gas Refuelling Stations</b>	37
• <b>LPG Bottle Filling</b>	39
• <b>Property Development</b>	41
• <b>Community</b>	43
• <b>Laws and Regulations Compliance</b>	45
• <b>Performance Data Summary</b>	47
• <b>HKEx ESG Guide Content Index</b>	49

# Chairman's Message

Thank you for your support and attention to NewOcean over the years. On behalf of NewOcean Energy Holdings Limited and its subsidiaries, I am pleased to present the report on our environmental, social and governance performance for the year ended 31 December 2019.

In the face of a multifaceted and ever-changing business environment, NewOcean upheld the business philosophy of grasping opportunities beyond Hong Kong and the Mainland China. We also adhered to our vision to deliver safe, reliable, and affordable oil and gas products. During the year, we followed a development path and implemented strategic business initiatives with respect to internationalisation, environmental innovation, and market diversification. Thanks to the efforts of our devoted staff, NewOcean has achieved a proven satisfactory result and further enhanced our value-creating capability.

**We expanded our business profile in the global oil and gas industry through growing our businesses abroad.** In 2017, we established the Group's first procurement centre in Malaysia to support the Group's bunkering businesses and officially kickstarted our marine bunkering business in Singapore. Within two years, our annual sales volume for oil bunkering has boosted up from approximately 2,018,000 tonnes in year 2018 to approximately 3,826,000 tonnes in year 2019. While celebrating our triumph, we engaged the local Malaysian government and relevant departments and facilitated preliminary negotiations in the construction of an oil refinery, dated to commence in late 2020. Such refinery ensures stable products supply to our end-user sales network, which in turn further lowers operating costs, enhances competitiveness and realises a self-sustained operational model. We believe that the project lays a solid foundation that will propel the Group to achieve business success in the long run.

**We harnessed the presented market and regulatory challenges and rode the innovation wave as the engine of our development.** During 2019, the overall economy of Southern China remained plagued by the crossfire resulted from the China-US trade war. As keenly promoted by the local government, there has been a call for environmental protection, coupled with a diminishing demand for traditional energy products among the community, emergence of new energies, and structural change in energy consumption. For such, we adhered to the global regulatory requirement and transited to adopt cleaner fuels in our marine bunkering businesses. We also focused on increasing the proportion of low-carbon cleaner energy by establishing the first hydrogen refuelling station in Guangzhou. By continuously highlighting carbon emission management and pathing ways to encourage better energy mix usage, we hope to contribute and promote a low-carbon culture.

# Chairman's Message

**We persisted on openness and cooperation with all our stakeholders and stressed a high standard of corporate governance across all levels of our operations.** Throughout years of development, we are devoted to serving social undertakings, as well as remaining steadfast as a corporate citizen and an employer while we thrive in businesses. We ensured our production and operation activities remained compliant with all relevant laws and regulations. We followed a people-oriented approach by striving for occupational health and safety and encouraging our staff to undertake training programmes and explore their strengths, talent and technical know-how. We believe that our transparent operational practices are communicated through constant and strengthened stakeholder engagement.

The world has been experiencing radical societal changes on top of the shifting supply and demand pattern and rapid transition in energy sources, which creates complicated challenges. As a major player in the oil and gas industry, I firmly look forward to the realisation of a better energy future based on sustainable development, where we all stand together, uphold the spirit of perseverance and surf through the challenges. May I take the chance here to express my gratitude for all your contribution to the Group's success in the past years, and my wish to continuously have your support. Under the global escalation of COVID-19 pandemic, may we also wish everyone good health and the pandemic to end soon.

**Shum Siu Hung**

Chairman

8 April 2020

# About This Report

NewOcean Energy Holdings Limited (hereinafter referred to as the “Company” or “NewOcean”, together with its subsidiaries, the “Group”) is pleased to present its Environmental, Social and Governance (“ESG”) Report (the “Report”). This Report fulfils the requirement of the Environmental, Social and Governance Reporting Guide (the “ESG Reporting Guide”) in Appendix 27 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Exchange”). It complies with the “comply or explain” and “recommended disclosure” provisions of the ESG Reporting Guide.

This Report complements our Annual Report 2019 and responds to stakeholder interest in our ESG impacts by communicating the Group's vision, commitment, policy and performance in detail. All information is compiled and published based on existing policies or practices, and official documents or reports.

This Report focuses on the Group's material operations, including marine bunkering in Singapore and Hong Kong, Zhuhai Gaolan Petrochemical Zone (“Zhuhai Sea Terminal” or “Terminal”), auto-gas refuelling stations and bottling of liquefied petroleum gas (“LPG”) in Guangdong Province, property development in Zhuhai, as well as our offices and warehouse in Hong Kong, China, Singapore and Malaysia. Unless otherwise specified, this Report covers the period from 1 January to 31 December 2019 (the “Reporting Period”).

The Board of Directors of NewOcean (the “Board”) is responsible for ESG strategising and reporting. The Board strives to improve our ESG Reports and is dedicated to disclosing the Group's ESG performances annually in an accurate, responsible and transparent manner. Relevant information and data for each business operations are limited to material environmental and social aspects and key performance indicators (“KPIs”).

We welcome reader feedback on the Report and our approach to sustainability. Please share your views at [coscedept@newoceanhk.com](mailto:coscedept@newoceanhk.com). For further information regarding our corporate governance and financial performance, please refer to our Annual Report 2019.

# About This Report

This Report adheres to the following Reporting Principles:

## Materiality

This Report is structured based on the materiality of respective issues, resulting from a comprehensive stakeholder engagement process. For more detailed information, please refer to the “Stakeholder Engagement” and “Materiality Assessment” under section “Sustainability at NewOcean”.

## Quantitative

This Report discloses material environmental and social KPIs of the operations at marine bunkering in Singapore and Hong Kong, Zhuhai Sea Terminal, auto-gas refuelling stations and bottling of LPG in Guangdong Province, property development in Zhuhai, as well as our offices and warehouse in Hong Kong, China, Singapore and Malaysia. This helps evaluate the effectiveness of our ESG policies and management systems.

## Consistency

This Report is prepared with consistency in terms of methodology with previous years. For factors leading to meaningful comparison in specific environmental KPI(s), please refer to the “Performance Data Summary”.

# About NewOcean

Listed on the Exchange, NewOcean has become a significant player in the oil and gas industry throughout the years. Its primary business segments include oil products business, sales and distribution of LPG, sales of electronic products, as well as property development. Being an established regional energy provider, NewOcean has delivered approximately 5,617,000 tonnes of oil products and approximately 1,848,000 tonnes of LPG during the Reporting Period. As we aspire to establish an integrated chain of energy infrastructures in Southern China and Southeast Asia, we are also committed to building a harmonious relationship between energy, environment and the larger community.



## Business Structure

### Oil Products Business

NewOcean has established a development blueprint in 2017 and has successfully tapped into the Singapore/ Malaysia marine bunkering market in 2018. By leasing a floating storage unit (“FSU”) with a capacity of approximately 300,000 tonnes in Malaysia, our FSU serves as a procurement centre for the sales and distribution of oil and chemical products to both wholesale and retail customers.

As one of the major oil companies in Hong Kong, our marine bunkering operation in Hong Kong commenced in 2012 and currently owns around 10 bunker vessels. The Zhuhai Sea Terminal that features a first-class oil and gas wharf and 3 sets of second-class oil and gas wharf, including 4 loading and unloading berths, with capacity of 20,000 tonnes LPG depot and 70,000 tonnes oil depot, and continues to serve as a sourcing platform. This guarantees the concurrent oil product market supplies and sales in both Singapore and Hong Kong, as well as in China.

# About NewOcean

## Sales and Distribution of LPG

The Group's LPG retail markets located in the Southern China region (including Macau and Hong Kong) is one of our core businesses. Spanning across storage, wholesale, and retail operations, this segment maintains a diverse customer base, including industrial customers, overseas wholesale customers, bottled LPG and autogas end-users.

LPG is processed into bottled gas in 10 bottling refueling plants across 7 cities in Guangdong Province for domestic sourcing and distribution in Southern China, including Hong Kong and Macau. We also engage in auto-fuel trading by establishing autogas refueling business predominantly in Guangzhou city, with 12 autogas refueling stations. In guaranteeing stable LPG supply, the Zhuhai Sea Terminal also serves to support 15,000 tonnes of LPG primary storage.

## Other Businesses

### Sales of Electronic Products

NewOcean engages in the trading of electronic products such as integrated circuits and mobile phones.

### Property Development

Wholly owned by the Group, NewOcean engages in a property development project located in Zhuhai Central Business District. With a total construction area of more than 61,000 square metres that features 3 office blocks, 2 condo blocks and a 3-story mall together with a basement for underground parking. NewOcean started pre-selling 2 condo blocks since Q3 2019, and the property site is expected to handover around September 2020.



# Sustainability at NewOcean



The Board recognises the essence of establishing an effective corporate governance framework that forges long-term development at NewOcean.

In positioning itself as a major player in the oil and gas industry, NewOcean is committed to delivering clean, reliable and affordable energy to our end-users in a responsible, sustainable and ethical manner. We abide by international standards, as well as regional laws and regulations. We strive to respect human rights, ensure a safe workplace, protect the environment and contribute to the geographic areas with our presence.

Our philosophy of sustainability is ingrained in the entire process of our business operations for effective control of environmental, safety and social risks. We integrate these aspects into our management system based on respective materiality of each business segment. It also strategises on ESG-related matters, including the identification, evaluation and management of sustainability risks and opportunities. Moving forward, the Group shall consider forming a sustainability working team that specifically dedicates focus on ESG-related matters.

## Stakeholder Engagement

Stakeholders' trust and support are fundamental to the development of a sustainable business. NewOcean strives to enhance the quality of our operations to maximise value for our stakeholders, as well as to maintain close relationships through regular engagement. During the Reporting Period, we collected stakeholder feedback on our sustainability efforts, which helps us identify improvement opportunities. Different stakeholder groups have been engaged via various communication channels, as stated below:

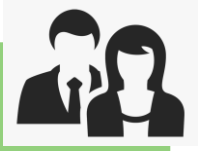
# Sustainability at NewOcean

## Shareholders and Investors



- Press release and announcements
- Annual and interim reports
- Annual general meetings
- Corporate Website

## Staff



- Surveys
- Newsletters
- Business meetings and conferences
- Performance appraisals
- New hire orientation programmes
- Employment engagement activities

## Customers



- Personal contacts
- Newsletters
- Customer hotlines
- Corporate website and social media

## Suppliers



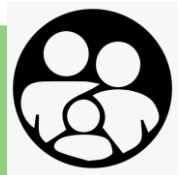
- Performance assessments
- Annual renewal process and updates
- Direct engagements

## Regulatory Bodies



- Site inspections
- Public consultations

## Community



- Charity activities
- Volunteering activities

## Media



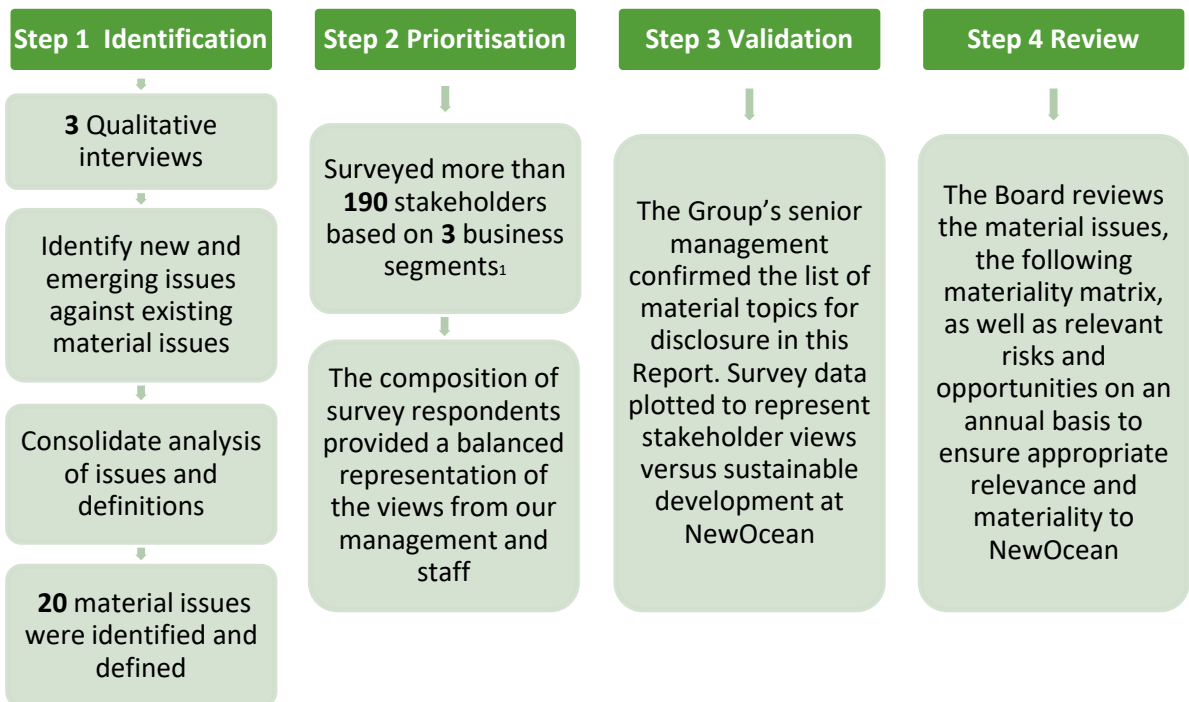
- Corporate website and social media
- Press releases

# Sustainability at NewOcean

## Materiality Assessment

In order to understand stakeholders’ concerns and identify material topics, which are or will be critical to our business development, NewOcean re-engaged an independent sustainability consultancy to conduct ESG-specific stakeholder communication and engagement during the Reporting Period.

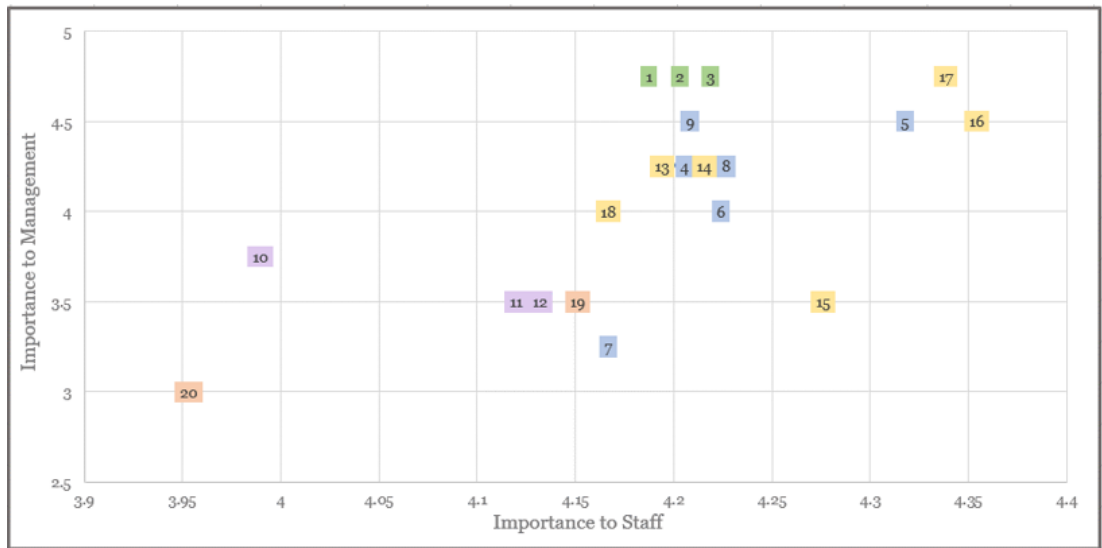
Personal interviews were conducted with onsite managers and relevant senior management to discuss respective ESG-related strategies and initiatives. As part of the Group's sustainability strategy, a materiality assessment was performed by our independent consultant to gather feedback from our stakeholders and understand material ESG aspects. In undertaking the assessment, a 4-step approach was adopted to assess materiality of key ESG issues.



<sup>1</sup> The surveyed business locations include Singapore, Zhuhai, and Guangdong and exclude Hong Kong, Macau, Shenzhen, and Guangxi. NewOcean will continue to improve its stakeholder engagement exercise to incorporate stakeholders from all business segments in the near future.

# Sustainability at NewOcean

The below matrix reflects the relative importance of each issue to the sustainable development of NewOcean against collective stakeholders' views from various business segments. It helps us understand the intricacy of the relationship between the two, which provides us with a holistic view of what to focus on.



<b>Corporate Governance</b>	<b>Operating Practices</b>
-----------------------------	----------------------------

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>1. Governance and Ethics</li> <li>2. Business Development</li> <li>3. Legal Compliance</li> </ul> | <ul style="list-style-type: none"> <li>4. Customer Satisfaction</li> <li>5. Product Quality</li> <li>6. Customer Privacy Protection</li> <li>7. Technological Innovation</li> <li>8. Stable Market Supply</li> <li>9. Supply Chain Relationship</li> </ul> |
|--|--|

<b>Environment</b>	<b>Employment</b>
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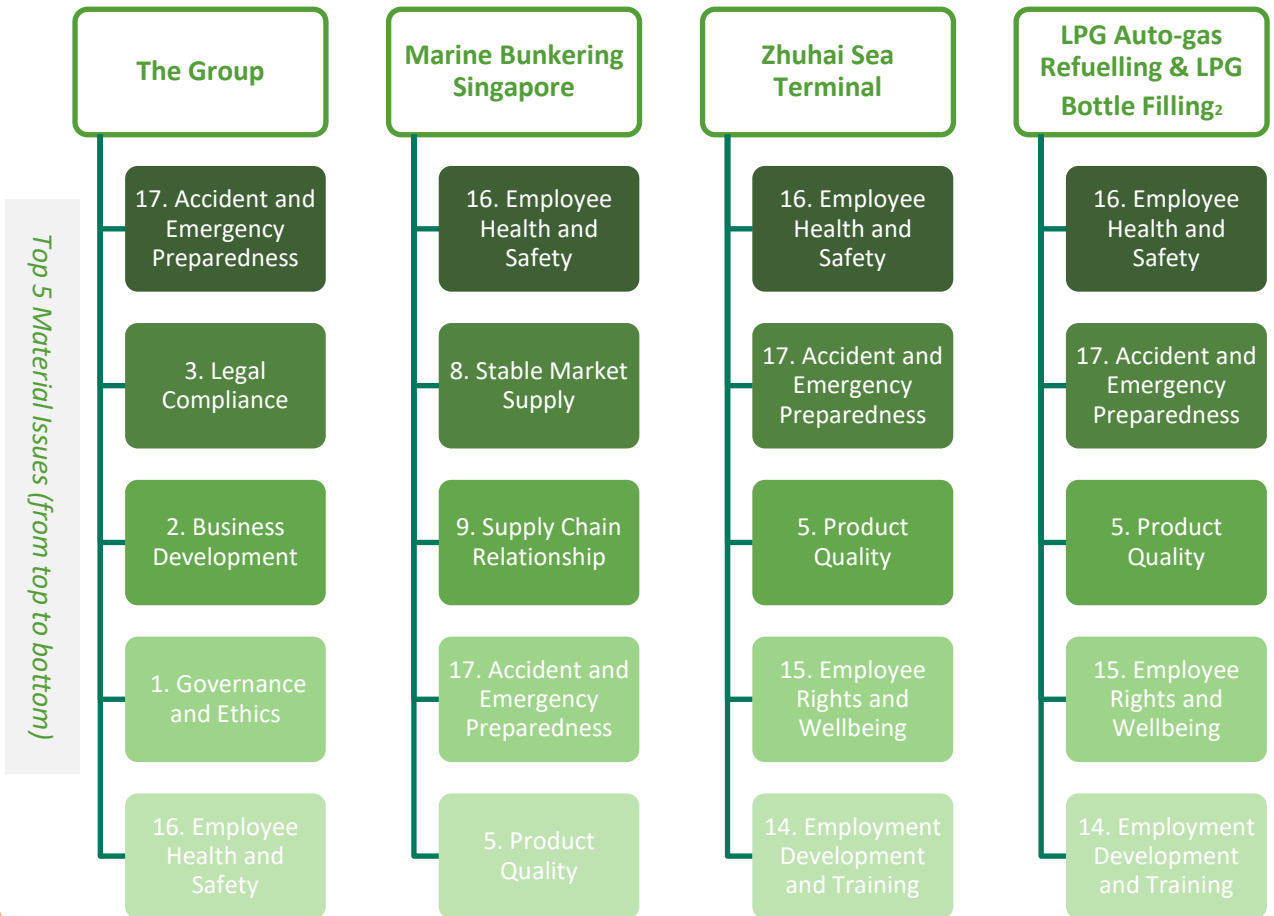
- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>10. Climate Change</li> <li>11. Emission Control (Air, Sewage, Waste)</li> <li>12. Use of Resources (Energy, Water, Other Raw Materials)</li> </ul> | <ul style="list-style-type: none"> <li>13. Talent Retainment</li> <li>14. Employment Development and Training</li> <li>15. Employee Rights and Wellbeing</li> <li>16. Employee Health and Safety</li> <li>17. Accident and Emergency Preparedness</li> <li>18. Labour Standards</li> </ul> |
|--|--|

<b>Community</b>
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- 19. Customer and Community Health and Safety
- 20. Community Investment and Engagement

# Sustainability at NewOcean

Assessment surveys were distributed among management of the Group, as well as team members across various business segments, resulting in different significance in material aspects for different business segments. The table below provides an overview of different material ESG aspects, ranked according to their significance.



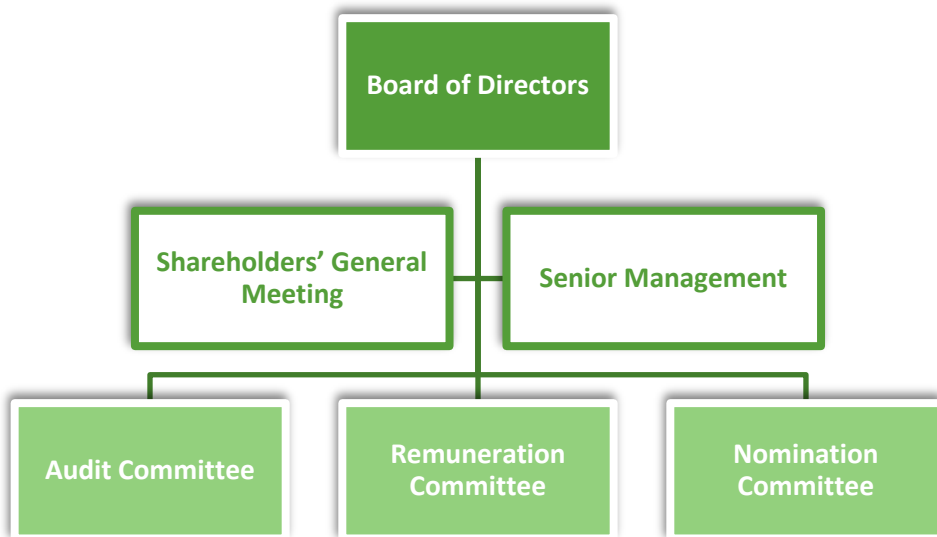
This Report is structured and communicated according to these material aspects. As some of the business segments did not receive significant responses, their relative importance is advised by our independent sustainability consultancy using industry benchmarks.

<sup>2</sup> The materiality importance of LPG auto-gas refueling and LPG bottle filling segments were the combined surveyed results of Guangdong.

# Corporate Governance

At NewOcean, we strive to optimise the legitimate decision-making mechanism in keeping with regional laws and regulatory requirements. Disciplined by laws and regulations, we strive to improve our corporate governance system by regularly reviewing and updating the internal Code of Discipline and the Management System. Our internal policies outline the Group's expectations for all directors and staff.

Chaired by the Group's Chairman, the Board is responsible for overseeing the management system and performance of the Audit Committee, Remuneration Committee, and Nomination Committee. They also guide the Group's business practices and strategies, manage regulatory risks identified by the senior management, as well as evaluate the applicability of existing policies and measures with regulatory requirements. For more details regarding the composition of the Board, division of roles and the responsibility of each of the committees, please refer to our Annual Report 2019 and the Company's website.



## Upholding Ethics

The Group upholds the principle of honesty and credibility and promotes transactions with high integrity and transparency in order to maintain fair competition in conducting business activities. We highly prohibit our directors and staff from engaging in any form of money laundering and commercial bribery, extortion and fraud with business partners, customers, suppliers, contractors and counterparts.

We regulate the behaviour of staff by prohibiting any abuse of their position in signing business contracts for one's own personal gain, or for the benefit of friends or family, or in obtaining any personal benefits. In combating corruption, measures for whistle-blowing purposes are detailed in the Code of Discipline. We facilitate the whistle-blowing processes by ensuring confidentiality and anonymity of all reported cases and reporting parties.

# Corporate Governance

In compliance with the international requirements of the United Nations Security Council Resolutions, as well as the Law on Asset Freezing Regime (No. 6/2006 of the Laws of Macao) governed by The Asset Freezing Coordination Commission of Macao, NewOcean is committed to minimising its internal risks related to terrorism, terrorist financing, and proliferation financing in our operation in Macao. We referred to Macao government's suggestions to examine potential risks and recommend countermeasures, which are identified as follows:

## Risks

## Measures

### Currency Transaction

When handling huge cash transaction volumes, responsible personnel should obtain knowledge regarding respective customers' businesses and related transactions. They are also advised to understand the source of cash and ensure it is traceable.

### Alternative Remittance System

If customer uses a non-bank account for remittance transactions, staff are reminded to be cautious and alert of the potential risk of money laundering. They are also advised to understand the source of funds.

### Use of Complex Legal Entities to Hide the Ultimate Beneficial Owner

If customer represents an overseas offshore company whose financial transactions are questionable, or when payments are paid with multiple bank accounts, staff are reminded to check with the management. They might also check with respective banks the potential risk of money laundering, whenever necessary.

During the Reporting Period, we are not aware of any material non-compliance with relevant laws and regulations relating to corruption, bribery, extortion, fraud, or money laundering that have a significant impact on the Group.

## Privacy and Data Protection

NewOcean has established the Information Security Management Policies and Procedures and has strictly controlled the management and use of data. We respect data privacy and specify in all Employment Contracts the responsibilities of staff for information confidentiality. The Group's Code of Discipline also states that all directors and staff are prohibited from disclosing confidential information, including customer and supplier information to any third party.

# Corporate Governance

While keeping in line with the trend of digitalisation in communication, NewOcean strives to enhance staff's alertness by implementing the IT Safety Notice. Staff are being reminded and advised to follow the guidelines when making bank transfer, including:

- 1** Not to make any payments to suspicious bank accounts, particularly those located out of the supplier's country of origin, or whose account names differ from the supplier's company name
- 2** To reconfirm with the supplier through phone call when a request of change to the payment details is made through email
- 3** To issue notice to customers together with the invoice, and reinforce that the Company did not make changes to its bank account

Staff are reminded to safeguard electronic data, through proper reporting and storing of the written and electronic archives about customers and suppliers, and not to disclose them without the Group's consent. Our IT Safety Notice also details instructions to enhance the security and alertness when using office computers across all our subsidiaries, including:

- 1** To stay cautious against suspicious emails, and not to click nor open any links or attachments
- 2** To change password of personal emails, computers, and accounting systems regularly
- 3** To log out of the company server after use every day
- 4** To make sure new updates of windows and antivirus software are installed on personal computers



# Corporate Governance

## Labour Standards

While promoting inclusivity and fair treatment regardless of ethnicity, social origin, age, religion, disability, gender, and sexual orientation, NewOcean strives to maintain a Group-wide child and forced labour-free environment and pays utmost attention when recruitment potential candidates. Prior to recruitment, certifications and qualifications checks are conducted where further confirmation from the human resources team is required upon checking provided documents.

During the Reporting Period, NewOcean is not aware of any material non-compliance with relevant laws and regulations relating to labour standards within our Group.

## Safety Mechanisms

### *Safety Mechanism Handbook*

Having undergone revision and published in June 2018, we require our staff across all levels to familiarise the updated Safety Management Handbook. Our Plant Safety Production Monitoring team and human resources team supervise and regulate training sessions. It serves as a universal guiding manual that denotes NewOcean's long-term safety development goals. It also encompasses safety management policies, objectives, management systems, operational procedures, and code of conduct for safe productions.

### *The Responsibility System for Safety in Production*

In order to enhance safety management, as well as to ensure that safety responsibilities are borne by every staff member, NewOcean implemented the Responsibility System for Safety in Production during the Reporting Period. The Group authorised the General Manager of each subordinate enterprise with the overall responsibilities to oversee safety management. Correspondingly, we detail different responsibilities among respective personnel on the Responsibility Statement of Safety Production. Subordinate leaders and staff of each production unit are required to acknowledge and sign the statement.

# Risk and Resilience

To respond better in times of unpredictability, it is essential to enhance corporate resilience through our risk management and internal control systems. The Board is responsible for evaluating and determining the nature of material risks, as well as the extent of which it is willing to take in mitigating those risks. In response to the identified risks, the management regularly reviews and updates operational control of key business processes for further evaluation on the effectiveness by the Board. Through effective risk management, the Group aspires to transform foreseeable ESG-related challenges, including market and regulatory changes, climate risks, as well as safety risks into potential development opportunities.

## Market and Regulatory Changes

### China-US Trade War

Since establishment, NewOcean has been able to capture a huge end-user market, in particular the re-export and industrial consumption of LPG in Guangdong Province, China. The Group has a fully integrated production chain for the sale of energy products in Southern China. As one of the largest oil importers in Guangdong Province, both industrial shipment, production and retail consumption in China nevertheless slackened following the declaration of the China-US trade war.

### Shrinking Automobile LPG Market

With a goal to minimise the effect of climate change and through implementation of low-carbon development strategy proposed by the Chinese government, the Guangzhou municipal government supported and adhered to the national strategy. It implemented its environmental policy that aimed to promote low-carbon transition of the society where buses are required to switch to the use of liquefied natural gas and other cleaner energy. Given the increasing demand for liquefied natural gas and electric energy, as well as the structural changes in the taxi market that is currently facing underutilisation due to in-app car hiring services, the automobile LPG market had unceasingly shrunk over the years.

# Risk and Resilience

## Our Response

NewOcean identified the need to strike a balance between market demand and supply, and has been actively seeking ways to diversify market risks through exploration of new markets. The Group communicated our aspiration to push developments forward outside Southern China and has successfully tapped into the oil products end-user market in Southeast Asia during the previous Reporting Period.

Since establishing Singapore office in the second half of 2017, the Group's sales volume of oil products in Southeast Asia surged. In light of the subsequent escalated demand, together with our long-term objective to expand global market share, facilitate growth and ensure operational efficiency within our logistical chains, the Group has concurrently established a marine bunkering procurement centre for oil products in Malaysia as its foothold. It helps achieve economies of scale through joint procurement for oil product sales in Singapore, Hong Kong and partly in China.

In light of increasing demand for cleaner energy, the Group transformed one of our LPG auto-gas refueling stations into a hydrogen refueling station in Huangpu District, Guangzhou. Being the city's first hydrogen refueling station, we hope the strategic transition facilitates refueling demand of hydrogen vehicles, which also helps to improve the environment and safety in general. It is believed that our expansion and shift of locational and strategic focus will serve to increase our market competitiveness despite the increasing oil product and LPG prices, decreasing demand for LPG, as well as the promulgation of environmental policies by the regional authority.

Moving forward, the Group aspires to work on enhancing its industry chain and establish a refinery project in Malaysia. The refinery project integrates the manufacturing process into our industry chain. We anticipate the completion will further secure the supply of oil and gas products. We also plan to construct hydrogen refueling stations in Zengcheng, Panyu, Huadu and Conghua in Guangzhou city, as well as Zhuhai city, Jiangmen city and Zhaoqing city in Guangdong Provinces. We also plan to purchase 200 to 500 hydrogen vehicles to facilitate the Group's operations. This will further enhance our bargaining power and broaden our procurement channels, thus opening up more market opportunities.

# Risk and Resilience

## Global Climate Risks and Regulatory Changes

### IMO 2020 Regulation

Set by the International Maritime Organisation (the “IMO”) with the aim of cutting sulphur oxide gas emissions, protecting public health, as well as preventing acid rain and combating ocean acidification, all seagoing vessels are required to reduce sulphur oxides by 85%. To achieve reduction, vessels must adopt marine fuels with a maximum sulphur content of 0.5% compared to the current limit of 3.5% from January 1, 2020 onwards.

### Our Response

To better prepare for the transition in compliance with the IMO 2020 regulation, NewOcean have phased out the use of heavy fuel oils in all (Group-owned and leased) vessels, and switched to a Very Low Sulphur Fuel (“VLSF”) or marine gas oil (“MGO”) since October during the Reporting Period. We also familiarised our staff with the new rules’ requirements.

In the face of cost fluctuation and uncertain availability of products, NewOcean is committed to enhancing its adaptability to the global market changes by keeping itself updated and well-equipped under regulatory changes. We will also work closely with our staff across all operations in response to climate and social topics so that we can timely adjust to potential risks and work out countermeasures for a more sustainable future.

# Risk and Resilience

## Health and Safety Risks

### 3.21 Explosive Accident

On 21 March 2019, a major explosion occurred at a chemical plant in Chenjiagang Chemical Industry Park, Chenjiagang, Xiangshui County, Yancheng, Jiangsu, China. The incident caused 78 deaths and injured 617 people. NewOcean recognised the severity of the 3.21 Explosive Accident and the existing safety risks in the oil and gas industry.

#### Our Response

To learn from the accident, and to better adapt to the needs of production safety, the Group established a Technical Safety Working Group and organised its first meeting on 22 March during the Reporting Period.

The meeting examined and discussed the current safety performance of different production units, while also formulated safety objectives, measures and plans for work safety activities in the Reporting Period. The working group notified all our subsidiaries about the accident details via our internal communication - Safety at NewOcean. They also went through mandatory safety procedures with staff to enhance their alertness to occupational health and safety. For more details regarding work safety activities, please refer to the following sections.

# Risk and Resilience

## Outbreak of Coronavirus Disease

First identified in Wuhan, Hubei, China, the ongoing pandemic had resulted in more than 182,000 cases in over 160 countries and territories as of March 2020. The virus shares symptoms in a similar manner to influenza, such as fever, cough and shortness of breath, and primarily spreads via respiratory droplets from coughing or sneezing.

### Our Response

Respiratory droplets spread when they involve human contacts. NewOcean understands they are unavoidable in our daily operations. Early in the outbreak, our Hong Kong and Singapore offices, we implemented the Preventive Measures Against Influenza and New Infectious Respiratory Diseases. Masks and alcohol-based disinfectant are distributed to staff. Prior to entrance to the office area, staff and visitors are required to undergo body temperature testing with forehead digital thermometer at reception. We also requested our staff who had visited Mainland China during Lunar New Year holidays to self-quarantine for a minimum 14 days before resuming to work.

At our PRC offices, a reminder note was sent among various internal WeChat groups to require staff to report to their seniors with respect to their locations on the previous 14 days, prior to resuming work on 10 February 2020. We also allow our back-office staff to work from home using a mobile application approved by our office general managers. For frontline staff, forehead digital thermometer and alcohol-based disinfectant are placed at every office for necessary use.

# Marine Bunkering in Singapore

In diversifying and expanding our customer base, the Group took the initiative to establish a marine bunkering market in Singapore in the second half of 2017. To enjoy the advantage of lower procurement cost, in December 2018 NewOcean leases a FSU with the capacity of 300,000 tonnes for warehousing and delivery usages in its neighbouring country, Malaysia. It consists of various environmental and geographical edges, including generally lower tides, as well as being less prone to typhoons, storms, and other natural hazards.



In just a year, our oil business in Southeast Asia has surpassed mainland China and made up the most significant share in terms of the Group's oil products trading volume. During the Reporting Period, our operation in Singapore traded about 2,770,000 tonnes of oil products (2018: 1,213,000 tonnes). To this end, we aspire to accelerate market growth and leverage business connections with partners in the Southeast Asia region. We also hope to extend our strategic success through assuring the quality of oil products, being mindful to environmental dynamics, maintaining consistency in supply chain, as well as ensuring occupational health and safety.



Sales Volume Doubled in 1 year

## Occupational Health and Safety

At NewOcean, we give overriding priority to the health and personal safety of our staff and those within our supply chain, by emphasising occupational health management and protection at vessel operation, maintaining working conditions, abiding by the statutory working hours and caring for their mental health.

# Marine Bunkering in Singapore

## *Safety Onboard*

Our operation at the FSU follows and abides by the obligations listed under SOLAS, including but not limited to the following:

- 1 Conducting surveys and certifications annually
- 2 Maintaining the subdivision of passenger ships onboard so that a vessel will remain afloat and stable in the unlikely event of a damage incident
- 3 Maintaining fire protection, detection and extinction equipment with detailed measures
- 4 Maintaining life-saving appliances and arrangements, including requirements for lifeboats, rescue boats and life jackets in accordance to the International Life-Saving Appliance
- 5 Carrying radiocommunication equipment, including satellite Emergency Position Indicating Radio Beacons and Search and Rescue Transponders in accordance to the Global Maritime Distress Safety System

NewOcean is devoted to enhancing maritime safety by detailing the responsibilities of the role undertaken by the Master. In operating the FSU, security assessments for the port and vessel facilities are carried out by our experienced Master, who is also tasked to assist in the development, implementation and review of all security and emergency plans. While we rely on the crew members of our management partner, our Shipping Supervisor and General Manager to maintain satisfactory vessel conditions, we also depend on the Group's directly employed Safety Officer in supervising and ensuring safe operation. During inspection, the Safety Officer walks through the vessel machinery and safety equipment, monitors safety requirements detailed on the safety checklist, as well as examines safety logbooks that are updated weekly by the management partner's crew members. He or she will offer recommendations for improvement, which are followed closely by the management partner's crew members and inspected in the future.





# Marine Bunkering in Singapore

## *Mental Health*

NewOcean pays close attention to our staff's mental health. To this end, we abide by the local laws and regulations to standardise working hours and holidays, while taking initiatives to improve their mental wellbeing. In our FSU vessel bunker, various leisure facilities are featured, including gym facilities and table tennis game sets. Through engaging in sports and recreational activities, we hope to enhance team spirit among crew members, as well as to promote work life balance on the vessel.

## Quality Assurance in Supply Chain

In marine bunkering business in Singapore, we collaborate with our licensed professional third party technical and crew management service provider ("management partner") to coordinate operations on the FSU in Malaysian water. NewOcean is committed to optimising product structure while upholding integrity and excellence in quality control throughout our supply chain. We endeavour to enhance quality management by focusing on the development and revision of standards, supervision and inspection, so as to provide customers with high-quality and reliable products, as well as excellent services.



## *Critical Sourcing*

NewOcean complies with the ISO 9001, adopts a customer-oriented approach and strives to enhance customer satisfaction by meeting customer requirements. While relying on our management partner to source basic cargo necessities for daily use, we take charge in procuring oil products to maintain quality consistency. As part of the Group's procurement procedures, we appoint our supercargo to assure oil quality by supervising the process of oil refuelling and monitoring the oil level throughout our operation.

We take precautionary measures to ensure the quality of our procured products, including storing them separately until they have passed the compatibility test. To conduct a test, samples are extracted and sent to a third-party laboratory for composition check. Products will only be stored onboard in our cargo oil tank for trading purposes after obtaining a passing result. This helps to assure the credibility of our oil products and retain customer confidence and loyalty towards the Group. During the Reporting Period, we did not receive any material complaints related to the quality of oil products supplied by the Group.

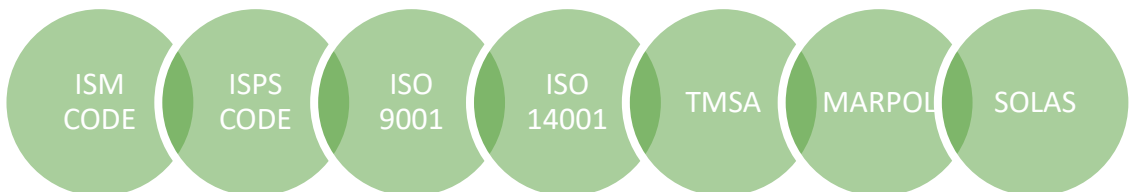
# Marine Bunkering in Singapore

## *Appointment and Inspection on Management Partner*

In appointing management partners, they are selected based on various criteria, including industry experience, professionalism, management systems, cost effectiveness, and reputation. To operate the leased FSU in Malaysian water, we appointed a marine service provider whose visions align with ours and is committed to providing quality maritime services in a safe and reliable manner. To this end, they are strictly governed by their own set of policies relating to health, safety, security and environment.

As we recognise the impact of sea transport on the environment, we are committed to minimising pollution in all forms, as well as implementing measures to continually regulate our environmental performance. Therefore, we aspire to operate while contributing positively towards the industry and environment to make our planet a safer, healthier and better place to live in.

We strive to ensure that environmental issues are being incorporated into our management partner's business considerations. In providing third parties technical and crew management services, they are reminded to take adequate and appropriate measures to protect the environment both ashore and at sea. They also review existing and pending legislation constantly, in conjunction with international reports and regulatory requirements. During the Reporting Period, our leased FSU operates in accordance with a few management systems and international standards, including but not limited to:



In addition to quality and environmental management systems, our management partner oversees the recruitment and training of crew members. To control the quality of human resources, the recruitment process is being closely monitored in compliance with the Maritime Labour Convention. Candidates have to go through qualification and certification screening by our management partner, as well as further confirmation by the Group, prior to job commencement onboard.

# Marine Bunkering in Singapore

## *Regular Inspection on Vessel Conditions*

In our marine bunkering business, it is of utmost essence to ensure that the FSU is in satisfactory condition, so as to sustain the provision of oil products and services to customers. Our management partner conducts surveys, tests and relevant documentation on an annual basis to ensure safe and quality operation. Concurrently, NewOcean's Shipping Supervisor of the FSU performs inspection on the vessel condition once every 1 to 2 months. We also send our General Manager in the Singaporean marine bunkering segment onboard to visit, supervise, and advise on the operation procedures on an annual basis.

In addition, the Group has appointed its own direct employees to inspect and report on different sustainability aspects, such as health and safety matters and environmental matters. For more details regarding their specific duties, please refer to the below sections under Pollution Minimisation and Awareness Cultivation, and Occupational Health and Safety.



## *Future Enhancement to Secure Products Supply*

NewOcean is determined to enhance the quality of oil and gas products through integrating manufacturing processes into our industry chain. Moving forward, we aspire to establish a refinery project in Malaysia. Upon completion of the project, the manufactured oil and gas products from the refinery will direct to our sales volume. We believe the project is able to minimise procurement cost, ensure quality control, and enhance the efficiency of product delivery.

# Marine Bunkering in Singapore

## Pollution Minimisation and Awareness Cultivation

Under the current global energy development, low-carbon clean energy transition has become a prominent feature among international society, governments and industries. NewOcean strives to incorporate care for people’s lives and environmental protection into our corporate mission. We endeavour to continuously enhance the management of our environmental emissions, and build NewOcean into an environmentally mindful and safety-conscious oil and gas operator. We observe relevant environmental standards, laws and regulations closely, as well as strictly prohibit the overexploitation and contamination to the environment while operating the FSU.

### *Curbing Air Emissions*

Our FSU operation adheres to the rules listed on the International Commercial Terms (the “Incoterms”), and from the IMO and the SOLAS. For example, in preparation for the transition and adoption of IMO2020 with an intended outcome to cut SOx emissions, NewOcean complies with and supports the global regulation to reduce sulphur content in marine fuels from 3.5% to 0.5% by adopting a lower sulphur fuel oil. Since October, the Group has transitioned itself from using heavy fuel oils to using, purchasing and reselling VLSF. In the last quarter of the Reporting Period, half of our sales are VLSF products.

We obtain the Certificate of Quality for the FSU by authorising a third-party assurance laboratory to conduct tests on ship tanks before loading. During the Reporting Period, a total of 19 elements (as listed below) were being tested and all of them have passed the test and did not exceed the national regulated limit.

Density	Kinematic Viscosity	Flash Point	Pour Point	Water by Distillation
Sulphur	Micro Carbon Residue	Sediment Accelerated	Sediment Potential	Ash
Vanadium	Aluminium Silicon	Zinc	Phosphorus	Calcium
Sodium	CCAI	Hydrogen Sulphide	Acid Number	

# Marine Bunkering in Singapore

## Waste Management

Waste is being managed and handled by licensed third party collector authorised by our management partner, nevertheless, NewOcean strives to generate minimal waste onboard by practising categorisation and separation.

<b>Food Waste</b>	It is first decomposed and processed by machinery, then discharged into the sea under the supervision of the Safety Officer.
<b>Non-Decomposable Waste</b>	Plastic, paper and other non-recyclables are separated, collected and removed ashore for further recycling and/or disposal by a licensed professional third party.
<b>Hazardous Oil Residue/ Sludge</b>	They are processed through a fuel oil purifier to our sludge tank, before collection by batch.

## Safeguarding Environmental Health and Safety

The Group is committed to providing and maintaining a practicable working environment with the intention to stay environmentally aware, to minimise our environmental impacts. As we rely on our management partner in performing crew duties, all crew members are required to adhere to the internal Environmental Health and Safety Policy. To this end, we strive to:

- 1 Implement the effective use of innovative and environmental technologies and practices onto our services
- 2 Protect people and assets through identification of any foreseeable hazards and prevent pollution by striving to minimise waste and resource consumption
- 3 Promote the 3Rs attitude to control pollution and provide a safe and health workplace
- 4 Promote environmentally friendly and safe transportation options and facilities
- 5 Use recyclable materials and purchase environmentally friendly products
- 6 Implement training programmes for all crew members to communicate our policy

# Marine Bunkering in Hong Kong

NewOcean's marine bunkering and trading business in Hong Kong, and along the rivers and coastlines of the Pearl River Delta features a series of integrated infrastructures, including sea terminal, oil depots and bunker vessel. The majority of our clients are shipping companies and other bunker operators in local Hong Kong water, including government vessels. During the Reporting Period, our operation in Hong Kong traded about 1,759,000 tonnes of oil products (2018: 1,828,000 tonnes). As of 31 Dec 2019, NewOcean owns 10 bunker vessels in support of bunkering and trading operations in Hong Kong.

We follow a set of management systems in accordance with the international standards to provide sales service of petroleum products and refueling service to vessels. During the Reporting Period, we operate in compliance with the Merchant Shipping Ordinance (Cap. 281 of the Laws of Hong Kong) and the Shipping and Port Control Ordinance (Cap. 313 of the Laws of Hong Kong). We also follow the ISO 9001, ISO 14001, OHSAS 18001, ISO 50001, and the latest ISO 45001 to regulate quality management, environmental management, occupational health and safety management, as well as energy management. Regular assessments were performed by external auditor to ensure our management systems are up to date with industry standards and requirements.

## Safe Operation

Given the nature of marine oil bunkering, our operation is relatively susceptible to explosions and fire. As an oil and gas enterprise, it is an important responsibility of NewOcean to ensure safe and quality energy supply. In this regard, the Group strictly complies with all relevant shipping ordinances governed by the Hong Kong Marine Department, as well as those listed by the Hong Kong Electrical and Mechanical Services Department and the Hong Kong Fire Services Department.



# Marine Bunkering in Hong Kong

In ensuring safe operation, we acquire the following certificates for respective vessels as required:

the Certificate of Survey

the Declaration of Fitness for the Carriage of Dangerous Good

the International Load Line of Certificate

the Freeboard Assignment Certificate

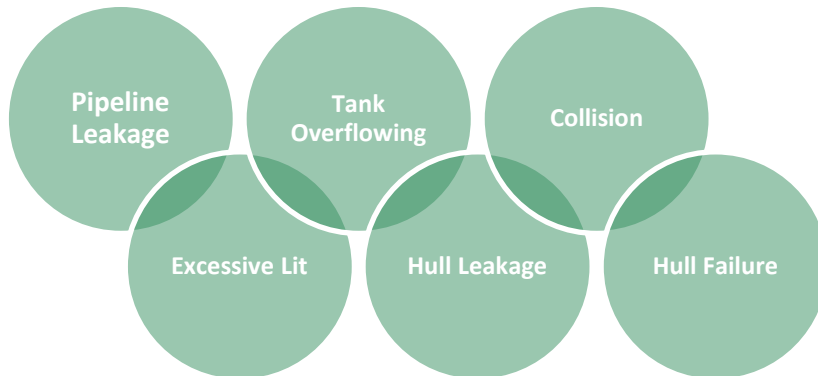
Pursuant to Section 15 of Merchant Shipping (Local Vessels) (Certifications and Licensing) Regulation (Cap. 548D of the Laws of Hong Kong), we maintained the Operating License for all operating vessels. The Group is also keen to improve its management systems, while optimising its policies and practices. During the Reporting Period, we updated the management systems in accordance with the revised OHSAS 18001, as well as adopted the latest ISO 45001 in our operation. With a view to create a safe operating environment for our crew members to work efficiently and provide stable and quality products and services, we regulate the work environment and deck dormitory in accordance with the Working in Confined Space section under our Code of Practice.



NewOcean maintains safety by placing Guidelines on Emergency Plans and Handling Procedures onboard, as well as maintaining safety gears on a regular basis. Regularly inspected by the Hong Kong Marine Department, we strive to maintain all vessel safety equipment in accordance with the requirements for respective vessel, including but not limited to motor lifeboats, inflatable liferafts, buoyant apparatuses, lifejackets, lifebuoys, line-throwing appliances, rocket parachute flares, and radar transponders.

# Marine Bunkering in Hong Kong

Responsibilities of relevant personnel onboard, including the master, chief engineer, chief officer, crew on duty, as well as agent are detailed. They can reference to the checklist regarding actions to be taken in the unlikely event of an incident, including:



During the Reporting Period, NewOcean did not receive any reported accident or incident onboard that led to any work injury or fatality in our operation in Hong Kong.

## Product Quality in Operations and Supply Chain

NewOcean attaches great importance to the provision of high-quality oil and LPG products to our end-users. Our quality management systems have been updated in accordance with the revised ISO 9001 during the Reporting Period. To ensure the quality supply of oil products, we have put in place procedures for inspection both in times when sourcing oil products, as well as once a purchase order is placed. The inspection covers not only NewOcean and its subsidiaries, but also the products and services provided by its suppliers as well as outsourcing third parties.

To strive for excellence in customer service, we respond to customer feedback in an efficient manner. We also act according to the proposed improvements and opinions from our customers, so that entities could make adjustments and enhance customer service quality as recommended. During the Reporting Period, we did not receive any product recall or service complaints in our operation in Hong Kong. There were however a few disputes regarding oil quantities, which have been resolved in a responsive and vigilant manner.



# Marine Bunkering in Hong Kong

## Qualification and Professionalism

Our human resources department is responsible for the recruitment process of crew members. Specific posts are offered based on experience, competency and relevant certifications held by qualified personnel. Information regarding remuneration packages and benefits, as well as code of conduct are detailed on the Employee Contract for references.

NewOcean emphasises professionalism to enhance operational safety and efficiency. In addition to providing internal safety training and drills, we arrange and send relevant personnel to attend mandatory safety training in accordance with the requirements of the Hong Kong Marine Department for the continuation of various certifications and qualifications.

For instance, our staff attended the Safety Course for Maritime Affairs accredited by the Hong Kong Safety Training Association to familiarise with the latest operation guidelines, and changes in maritime laws and regulations. In compliance with the Merchant Shipping (Seafarers) (Safety Training) Regulation (Cap. 478AC of the Laws of Hong Kong), they revisited the Shipboard Cargo Handling Basic Safety Training Course to gain knowledge in coping with safety issues when handling shipboard cargo onboard. We also sent our crew members to attend Oil Carrier Safety Training, conducted by the Maritime Services Training Institute.

## Pollution Prevention and Environmental Protection

The Group is mindful to minimise marine pollution against oil spills when operating oil bunkering vessels. All our self-owned vessels have obtained and updated relevant certificates and test reports in compliance with Hong Kong Shipping Ordinances, as well as other relevant laws and regulations. All personnel on board are prohibited to smoke to maintain the vessel air quality and safety.



# Marine Bunkering in Hong Kong

In managing environmental impact, we acquire the following certificates for respective vessels as required:

the Hong Kong Air  
Pollution  
Prevention  
Ordinance

the International  
Air Pollution  
Prevention  
Ordinance

the Hong Kong Oil  
Pollution  
Prevention  
Certificate and  
Supplement

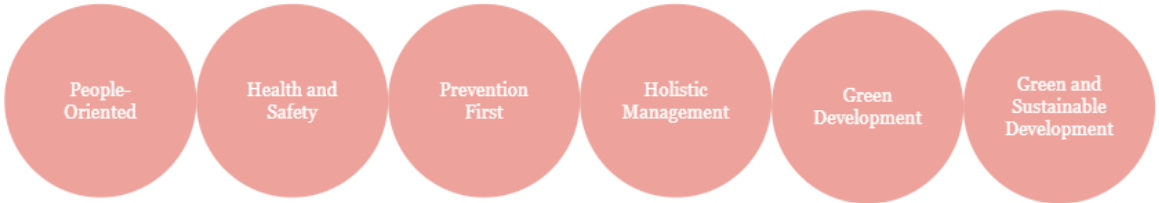
the International  
Oil Pollution  
Prevention  
Certificate

During the Reporting Period, we updated the environmental management systems in accordance with the revised ISO 50001 and ISO 14001. We strictly monitored the discharge of waste and pollutants in the course of production. For instance, water holes on deck are plugged and all pipes are pressure-tested periodically to ensure they are spill-free. Besides the annual inspection performed by the Hong Kong Marine Department, we also conducted monthly internal oil pollution drills.

NewOcean strives to generate minimal waste onboard by practicing categorisation and separation of waste. We obtained the Garbage Disposal Certificate where plastic, food waste, domestic waste, cooking oil, and incinerator ashes were categorised, collected and removed ashore for disposal by licensed professional third party as appointed by the Environmental Protection Department. For hazardous waste, in particular oil residue and sludge, it is processed through a fuel oil purifier to our sludge tank, before collection. In Hong Kong's marine bunkering operation, it is approximated that 6,200 L of hazardous oil residue or sludge, and an average 5 m<sup>3</sup> of non-hazardous waste per vessel were generated and disposed during the Reporting Period.

As for air emissions, in addition to the universal transition and adoption of VLSF or MGO in all our operating vessels under the IMO 2020 Regulation, we continue to comply with the revised NOx Technical Code 2018 by installing main and auxiliary vessel engines. We also equip filters in vessel chimneys and conduct regular cleaning maintenance to minimise emission of particulate matters. To reduce energy usage, emergency generators are used over main vessel engines to generate electricity after parking. We also place energy saving tips on noticeable areas across the vessels to remind crew members to turn off electronic appliances and equipment when they are not in use.

# Zhuhai Sea Terminal



Guided by our management principles, our Zhuhai Sea Terminal emphasises occupational and environmental safety, product quality, relationship with supply chain, and the wellbeing of our staff. We strive to achieve our internal operation safety targets as follows:

No major leakage of gas and oil products
No fire and explosion incidents
No serious facility or transportation accidents
No fatal or serious injury cases
No incidents with major financial loss
No acute environmental damages
No major occupational diseases

Under strict supervision from the management team, NewOcean did not receive any reported case regarding oil leakage, safety incidents, fatality and injury, property damage, environmental pollution, or any occupational hazards during the Reporting Period. For more details regarding relevant measures to achieve our targets, please refer to the following section.

## Production Health and Safety

The Safety Production Management Committee is chaired by the Managing Director of the Group, who is responsible for the overall governance and compliance assurance of safety management. The General Manager of Zhuhai Sea Terminal chairs the Safety Production Leadership Team and reports directly to the committee. The team reviews and implements its internal Rules and Regulations, which details safety management policies, code of conduct, objectives and operating procedures. It also monitors regulatory changes and industry standards updates, as well as benchmarks industry best practices.



# Zhuhai Sea Terminal

All existing policies and procedures are to be carefully followed. For example, to ensure the Emergency Plan for Production Safety Accidents are effectively implemented, the leadership team regularly audits emergency plans, organises safety training and drills, as well as evaluates safety risks or occurred incidents. To ensure safe storage of oil and gas products, our Safety Production Leadership Team coordinated and facilitated with the Zhuhai Port Management Bureau, Safety Supervision Bureau, and Fire Services Department to conduct a safety inspection of our oil and gas depot at Zhuhai Sea Terminal on 25 March during the Reporting Period.

## Safety Training and Development

At the Terminal, comprehensive safety learning and training are essential. All new recruits are required to join our mandatory induction training, where they are introduced to different topics, including relevant laws and regulations, company objectives, goals and policies, management systems, emergency plans, as well as preventive measures. For specialty workers such as LPG operators, electricians, and welders, they are required to attend specialty training and acquire relevant operational certificates prior to work commencement. In our Safety Production Month (June) during the Reporting Period, a series of education and training activities were organised to enhance staff's knowledge and practical skills regarding production safety.

### *Safety Promotion*

Our Safety Production Leadership Team conducted the first meeting on 1 June and mobilised volunteers to promote the Safety Production Month, and Safety First at work. Altogether, we placed 20 logos and banners across subsidiaries, distributed 230 brochures, organised 7 community safety promotion events, and distributed 12,000 relevant information regarding the upcoming education and training activities.

### *Safety Training*

NewOcean collaborated with a legal firm in organising a Safety Knowledge Training Session among 16 General Managers and 63 Safety Managers on 21 June. The programme incorporated the 2015 Tianjin Explosions and the recent 3.21 Explosive Accident, and detailed operation responsibility in accordance with the Production Safety Law of the People's Republic of China. It also covered content from the Risk Identification and Management of Gas Companies and illustrated potential risks as well as mitigation measures to be taken.

# Zhuhai Sea Terminal

## *Work Exchange*

On the same day, NewOcean co-hosted with Zhuhai Sea Terminal and arranged a work exchange where personnel from other subsidiaries were invited to join and learn about the different procedures in maintaining production safety. A speech was given by our Deputy General Manager on the Safety Management of Oil and Gas Depot. It was followed by the Chief Engineer representing our auto-gas refuelling subsidiaries, who shared on the Development Trends for the Technology of Hydrogen Energy and Hydrogen Vehicles, as well as NewOcean's recent opening of our First Hydrogen Refueling Station in Guangzhou. The event was wrapped up by the Deputy General Manager at the road freight transportation unit, who gave a speech regarding Safety Transportation Management on Dangerous Goods Freight, including the difficulties encountered and advised measures. In the afternoon, we hosted the 4th NewOcean League - The Safety Knowledge and Operation Skills Competition at our Zhuhai Sea Terminal. The competition allowed our staff members to engage in a friendly competition based on their technical knowledge and skills regarding production safety.

## *Emergency Drills*

Under the guidance of the Safety Production Leadership Team during the year, NewOcean conducted 11 Simulations of Gas Leakage Emergency Situation and 17 fire fighting drills. Through demonstration and illustration, we aspire to achieve an efficient division of labour and denote respective responsibilities in the unlikely event of an incident.

## Environmental and Product Responsibility



NewOcean is committed to environmental and product responsibility in our operation at Zhuhai Sea Terminal. We enforce our quality control protocol and standardise the entire purchase and trading processes, from procurement, storage, production and transportation, to price control, as well as resource management. Our staff reference the LPG Desulphurisation Operational Process and Management Regulations and collaborate closely with suppliers. We regulate the quality of our oil and gas products regarding the content limit of sulphur compounds, water content, and oil quality. We also prohibit the containment of environmental polluting content, dimethyl ether, in our LPG products by performing sample testing.

# Zhuhai Sea Terminal

To this end, our oil and gas depot monitors our three major discharges, including wastewater, air pollutants, and solid wastes, and ensures that they are treated and discharged properly in accordance with regulatory requirements.

## Waste Water



Although unavoidable, we strive to ensure our LPG storage depots produce minimal wastewater through periodic maintenance once every 5 years. Production wastewater is collected and processed through the gasification cycle. It is then collected and tested by a licensed hazardous waste treatment station. We adhere to the Guangdong Province Discharge Limits of Water Pollutants (DB44/26-2001) in treating domestic sewage. It is processed through the sewage treatment system prior to discharge into the municipal sewage pipe network.



## Air Pollutants

Leakage may occur during transportation and filling processes. Due to its flammable and explosive characteristics, we ensure it is closely maintained by storing and transporting in a pressurised depot.



## Solid Wastes

The desulphurisation process of oil and gas generates hazardous waste and sludge. We process respective hazardous waste and engage a licensed waste collector for the collection and proper disposal. For domestic waste, we practice separation of waste and categorise into recyclables and non-recyclables prior to collection and further disposal.

# LPG Auto-Gas Refuelling Stations

NewOcean engages in LPG products retail via 12 LPG autogas refueling stations in Guangdong Province, China. Currently, we provide one-stop refueling services to LPG operated buses and taxis. Following the prevailing global trend to drive towards a more sustainable future, together with the implementation of environmental policy by the Guangzhou municipal government who call for electronification of autobuses, NewOcean also strategises to maintain its competitiveness through market innovation and safety management.

## Safety Training and Development

Located strategically in the heart of Guangzhou city, our LPG autogas refueling operation strives to safeguard the health and safety of all stakeholders, including our staff, customers, and the community at large. We require technical workers to obtain specific job-relevant licenses and certificates and conduct verification before their work commences. In addition to major safety management procedures, such as carrying out regular emergency drills, safety inspections and safety committee meetings, we also arrange and organise safety training programmes.

In order to help our staff to facilitate their work preparedness at refuelling stations after Lunar New Year holidays, our General Manager coordinated with the Safety Department of every gas station and held the Attending The Class Together Training Programme on 22 February during the Reporting Period. Through attending the programme together with our General Manager, the training programme serves 3 purposes



### Purpose 1

Our staff should better prepare themselves in getting back to the intense work environment after a long holiday and stay present and alerted to the occupational risks they are surrounded by.

### Purpose 2

Through a centralised education programme, staff are demonstrated how to put theories of operating procedures into actual practice at work.

### Purpose 3

We aspire to further enhance their safety awareness and convey the important message of ensuring occupational and individual health. We also hope to let them understand that production safety is of utmost importance for NewOcean to prosper and the Group is meticulous in ensuring all laws and regulations are being closely abided by.

# LPG Auto-Gas Refuelling Stations

## Environmental Innovation and Supply of Cleaner Energy

Vehicles have become an indispensable means of transportation; the use has been however accompanied by exhaust emissions and atmospheric pollution. Over the years, NewOcean has been a forerunner to strive for energy conservation and emission reduction in our LPG auto-gas refuelling operation who is responsible for 70% of the LPG clean energy supply for buses and taxis in Guangzhou. We share a common goal with the central government and aspire for a cleaner future by achieving zero emission in the automobile industry.

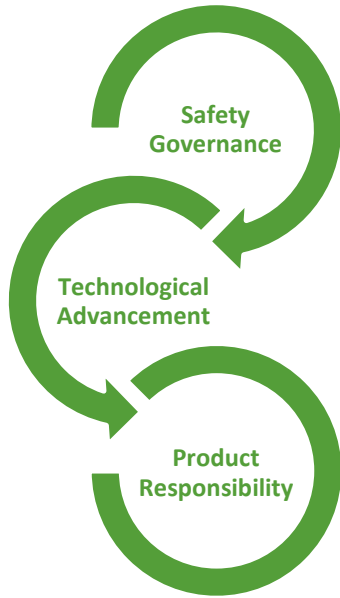
Subsequently, we reconstructed one of our LPG auto-gas refuelling stations, located in Huangpu District, Guangzhou, into a hydrogen refuelling station. It facilitates the refuelling process among hydrogen vehicles, that are more energy efficient, environmentally friendly and safer for use. To put it simply, a hydrogen fuel cell vehicle uses hydrogen fuel cells instead of oil as a fuel, and a fuel cell instead of an engine. Hydrogen reacts with oxygen to generate electricity and emits pure water.

The construction is divided into two phases, with the first being put into service on 16 May during the Reporting Period. The city's first hydrogen refuelling station spans 4,300 square metres and is capable of refuelling up to 500 kg of hydrogen per day, which is equivalent to the hydrogen supply capacity for 120 8-tonne logistic vehicles or 50 autobuses. The completion of the second phase refuelling station has a 70 MPa refuelling, which has a hydrogen supply capacity of about 1,000 kg per day. Moving forward, we are planning to accelerate the construction of hydrogen refuelling stations in Huangpu, Zengcheng, Panyu, Huadu and Conghua in Guangzhou city, as well as Zhuhai city, Jiangmen city and Zhaoqing city in Guangdong Provinces. We also plan to purchase 200 to 500 hydrogen vehicles to facilitate the Group's operations.





# LPG Bottle Filling



At our LPG bottle filling operations, our business includes the filling of LPG in cylinders and supply them to our customers. NewOcean strives to ensure the credibility and quality of our products and services, in order to deliver bottled gas in a safe, efficient and reliable manner. To this end, we aspire to achieve this through enhancing safety governance, harnessing technological advancement, and monitoring product responsibility in the distribution of gas products.

## Safety Risk Management

### *Harnessing Technological Innovation and Eliminating Hidden Dangers*

Having been stationed in Maoming City, Guangdong Province for nearly 30 years, multiple corrosive perforations were found in our fire-fighting pipes laid underground, presenting safety hazards in the unlikely event of an emergency incident. As a part of the fire sprinkler system, fire-fighting pipes are important to ensure safety production in the event of a gas leakage or fire accident.



To eliminate potential dangers and fire hazard risks, as well as to ensure that the fire sprinkler system is intact and ready for use, the Maoming Sanyang Gas Company undertook rectifying measures to reconstruct the water pipelines in the fire pump room. We replaced the underground steel main pipes with polyethylene pipes, which are of higher impermeability and stronger molecular bond. The renovation was completed on 22 March during the Reporting Period.

### *Gas Safety Inspection Following the 3.21 Explosive Accident*



To immediately respond to the 3.21 Explosive Accident, an inspection was randomly conducted at one of our gas stations in Huangshi by the Secretary of Guangzhou Baiyun District Council. The inspection was walked through by our Safety Director, who also reported on the production safety situation of the bottle filling station in detail. The result of the random inspection was satisfactory. Moving forward, we anticipate to remain cautious and meticulous in implementing safety management responsibilities, in order to prevent the breakout of any gas accidents.

# LPG Bottle Filling

## Product Responsibility in Gas Distribution



In our LPG bottle filling operations, NewOcean focuses effort in ensuring the quality of bottled gas, in order to safeguard the wellbeing of our customers and the community at large. For example, to distribute gas products in Hong Kong, we are a registered gas supply company in accordance with the Gas Safety (Registration of Gas Supply Companies) Regulations (Cap. 51E of the Laws of Hong Kong). We mandate various checks and controls when cylinders are returned to the bottling plant by other contracted bottled gas distributors, before and after the cylinders are being refilled.

We keep a record of the Bottled LPG Distributor Assessment and require that all distributors should conduct their businesses at a retail store. In addition, we ensure that they are all distributors of the Registered Gas Supply Companies for Liquefied Petroleum Gas Cylinder Distribution in Hong Kong, approved by the Electrical and Mechanical Services Department of Hong Kong. A penalty system in assessing our distributors is maintained in determining their qualifications. During the Reporting Period, 40% of our distributors were graded “Gold” under the assessment of the Electrical and Mechanical Engineering of Hong Kong. We also conduct random household inspection to ensure our distributors deliver LPG cylinders in a responsible and safe manner, as well as to ensure that hidden dangers and unnecessary accidents are effectively eliminated.

## Utilising Technological Advancement

The entire bottle supply process, from bottle inspection, filling, transportation, to sales, delivery and usage are being closely monitored. In our bottle refilling plants in Guangzhou, we take advantage of technological advancement and implemented the Guangzhou City Liquefied Petroleum Gas Bottle Supply Smart Monitoring Information Platform in 2015. By inserting QR code system in every cylinder bottle, we inspire to safely manage and standardise the supply of LPG bottled gas, wipe out illegal or improper distribution or usage, as well as to track down hidden safety hazards, including scrapped bottles and expired bottles in the market.

By presenting the User Card, we are able to trace their purchase records and facilitate the sales process as they are able to repurchase bottled gas in any sales branches. The QR code system also allows information dissemination as customers can now track the weight of the bottle before and after refilling, previous inspection date, as well as relevant information of the responsible company. We hope to enhance the overall customer experience and their confidence in using our products.

# Property Development

The Group engages in a property development project of a commercial complex on an acquired land in Zhuhai, China. The operation is currently of relatively less significance compared to our oil and gas businesses, with regards to its economic, environmental and social impact. Nevertheless, we are committed to excellence by paying meticulous attention to safe use of machinery and equipment, as well as the wellbeing and quality of site workers.



## Occupational Health and Safety

It is important to maintain health and hygiene at construction sites. We formulated the Environmental Protection and Hygiene Management System at Construction Site and detailed the responsibilities and assessment measures in various areas, including overall environment, offices, canteens, toilets, dormitories, as well as epidemic prevention.

### *Occupational Hazards*

We formulated the internal Fire Safety Policy and detailed responsibilities, and measures to be taken by respective personnel in case of a fire accident. Fire extinguishing equipment are located in places including but not limited to carpentry sheds, warehouses and dormitories. They are also regularly inspected to ensure the safety and reliability, as well as readiness to use. In the unlikely event of an incident, our staff are required to follow the Casualty Reporting System to report, investigate and handle the situation in a timely manner, and enhance preventive measures from time to time.

### *Safety Training*

NewOcean organises mandatory safety education training programmes as part of the induction programme for all new recruits. They are introduced to safety-related laws and regulations, the Group's internal safety management system, recent major accident cases, and emergency plans. The programme also covers relevant information of the construction project, such as basic safety operation procedures, and knowledge in using personal protective equipment.

# Property Development

## *Safety Inspection and Assessment*

We realise safety in construction through regular inspection, assessment, and our reward and penalty system. The foreman of our safety leader team is responsible to conduct general safety inspection on a daily basis, while our project manager is responsible for monthly inspection. Our project manager also carries the duty to report and advise the safety work amendments to each department accordingly. To ensure safe operations and promote consciousness of operational safety across different departments, we maintain a reward and penalty system and regularly announce a list of personnel to be rewarded and warned.

## *Use of Machinery and Equipment*

We require onsite workers to familiarise with the safety manuals in operating machineries and equipment, as well as relevant laws and regulations, and our internal policies.

### *Curtain Wall Engineering*

With reference to the Technical Disclosure System for the Safety of the Construction Project, our construction team complies with the Technical Code for Glass Curtain Wall Engineering (JGJ 102-2013) and the Technical Code for Metal and Stone Curtain Wall Engineering (JGJ 133-2013). They are advised to pay close attention to the power cord, and the conditions under which an operation is deemed safe, such as equipment necessary for working at height and precautions to be taken under severe weather.

### *Tower Cranes and other Equipment*

In operating tower cranes and other construction machinery, onsite workers are required to follow our internal Guidelines on Construction Machinery Acceptance Inspection and Maintenance and refer to the Manual on the Use of Construction Crane. Onsite supervisors have to perform a series of regulated procedures before allowing any equipment to enter the construction site, such as material hoist and scaffolding. During acceptance, all relevant personnel including the project manager, safety officer, and mechanic will supervise the process, and ensure the equipment adheres to national standards and our internal guidelines.

In compliance with the requirements from the State Capital Construction Commission of the People's Republic of China, we strive to keep equipment clean, tightened, lubricated, adjusted and corrosive-free. We also conduct monthly inspection on scaffolding, material lifts and mortar mixers, and maintain respective records in order to ensure safe condition of equipment.



# Community

As a company rooted within society, NewOcean realises the importance to engage with the community, both internally and externally. We value interactions and contributions to the communities where we operate and thrive in. We strive to build a harmonious society by giving donations, organising internal sports activities and celebratory events, enhancing local cohesion during traditional festivals, as well as supporting youth development.

## Monthly Football Match

NewOcean encourages staff to participate in recreational sports activities to enhance team spirit, and a sense of belonging, as well as to maintain work-life balance. This year, we continued to organise a friendly football match on a monthly basis with neighbouring companies, such as Sinopec.



## Annual Lunar New Year Banquet

In addition to our annual dinner, NewOcean followed the tradition and held the Lunar New Year celebratory banquet at our headquarters among staff in Hong Kong. We believe the dinner could bring along staff together to celebrate a year of hard work and success, with our share of hope and anticipation for another prosperous year ahead.



# Community

## Volunteering Event in Mid-Autumn Festival

To celebrate the concepts of gathering and thanksgiving of Mid-Autumn Festival, NewOcean coordinated a volunteering mooncake making and giveaway event during the Reporting Period. Mooncakes were boxed and packaged in our Group's recycled bags by our volunteer staff. They are then distributed to local elderly associations in Zhuhai, China to celebrate the traditional festival.



## Youth Cultural Exchange in Guangdong-Hong Kong-Macao Greater Bay Area

In supporting young people who love orchestral music, over the years NewOcean has been working with the Hong Kong Youth Symphonic Orchestra, a non-profit symphony orchestra group established to provide a platform for the youth to undertake professional orchestral training, perform in music halls, and participate in internal cultural exchanges.

The Group was among one of the sponsors who funded the 4-day Youth Cultural Exchange Trip in Guangdong-Hong Kong-Macao and Greater Bay Area. Through the trip, we aspire to shoulder the mission to cultivate a sense of community belonging and care, nurture development among grassroots youth, celebrate music, and promote Hong Kong culture to other parts of the world.



# Laws and Regulations Compliance

NewOcean is committed to operating as a responsible corporate citizen in the oil and gas industry. We strive to safeguard the wellbeing of our shareholders, staff, customers, suppliers and contractors, as well as the surrounding community and environment where we operate in. During the Reporting Period, we assured group-wide adherence to the following international and regional laws and regulations that govern ESG-related aspects across different operations in Hong Kong, Macau, mainland China, and Southeast Asia. They include but not limited to the following:

## Corporate governance

- Companies Ordinance (Cap. 622 of the Laws of Hong Kong)
- Prevention of Bribery Ordinance (Cap. 201 of the Laws of Hong Kong)
- Employment of Children Regulations (Cap. 57B of the Laws of Hong Kong)
- Employment of Young Persons (Industry) Regulations (Cap. 57C of the Laws of Hong Kong)
- Company Law of the People's Republic of China
- Criminal Law of the People's Republic of China
- Labour Law of the People's Republic of China
- Companies Act (Cap. 50 of the Laws of Singapore)
- Prevention of Corruption Act (Cap. 241 of the Laws of Singapore)
- Employment (Child and Young Persons) Regulations under the Employment Act (Cap. 91 of the Laws of Singapore)
- Company Act (Act. 125 of the Laws of Malaysia)
- Sale of Goods Act (Sec. 382 of the Laws of Malaysia)

## Environmental

- Air Pollution Control Ordinance (Cap. 311 of the Laws of Hong Kong)
- Noise Control Ordinance (Cap. 400 of the Laws of Hong Kong)
- Waste Disposal (Charges for Disposal of Construction Waste) Regulation (Cap. 354N of the Laws of Hong Kong)
- Water Pollution Control Ordinance (Cap. 358 of the Laws of Hong Kong)
- Waste Disposal (Chemical Waste) (General) Regulation (Section 33, Cap. 354 of the Laws of Hong Kong)
- Merchant Shipping (Prevention and Control of Pollution) Ordinance (Cap. 413 of the Laws of Hong Kong)
- Merchant Shipping (Liability and Compensation for Oil Pollution) Ordinance (Cap. 414 of the Laws of Hong Kong)
- Environmental Protection Law of the People's Republic of China
- Port Law of the People's Republic of China
- Regulation of the People's Republic of China on Road Transport
- National Standards on Liquefied Petroleum Gases (GB11174/1998)
- Sampling Method for Liquefied Petroleum Gas (SH/T 0233-1992)
- Environmental Protection and Management Act (Cap. 94A of the Laws of Malaysia)

# Laws and Regulations Compliance

## Occupational Health and Safety

- Occupational Safety and Health Ordinance (Cap. 509 of the Laws of Hong Kong)
- Fire Services Ordinance (Cap. 95 of the Laws of Hong Kong)
- Merchant Shipping (Safety) Ordinance (Cap. 369 of the Laws of Hong Kong)
- Merchant Shipping (Seafarers) Ordinance (Cap. 478 of the Laws of Hong Kong)
- Merchant Shipping (Local Vessels) Ordinance (Cap. 548 of the Laws of Hong Kong)
- Dangerous Goods Ordinance (Cap. 295 of the Laws of Hong Kong)
- Road Traffic Safety Law of the People's Republic of China
- Production Safety Law of the People's Republic of China
- Fire Control Law of the People's Republic of China
- Maritime Traffic Safety Law of the People's Republic of China
- Law of the People's Republic of China on Prevention and Control of Occupational Diseases
- Regulation on the Safety Management of Hazardous Chemicals
- Construction Law of the People's Republic of China
- Technical Code for Glass Curtain Wall Engineering (JGJ 102-2013)
- Technical Code for Metal and Stone Curtain Wall Engineering (JGJ 133-2013)
- Technical code for Safety of Temporary Electrification on Construction Site (JGJ46-2005)
- Workplace Safety and Health Act (Cap. 354A of the Laws of Singapore)
- Occupational Safety and Health Act (Act 514 of the Laws of Malaysia)

## Employment

- Employment Ordinance (Cap. 57 of the Laws of Hong Kong)
- Minimum Wage Ordinance (Cap. 608 of the Laws of Hong Kong)
- Employees' Compensation Ordinance (Cap. 282 of the Laws of Hong Kong)
- Sex Discrimination Ordinance (Cap. 480 of the Laws of Hong Kong)
- Disability Discrimination Ordinance (Cap. 487 of the Laws of Hong Kong)
- Family Status Discrimination Ordinance (Cap. 527 of the Laws of Hong Kong)
- Race Discrimination Ordinance (Cap. 602 of the Laws of Hong Kong)
- Mandatory Provident Fund Schemes Ordinance (Cap. 485 of the Laws of Hong Kong)
- Employment Act (Cap. 91 of the Laws of Singapore)
- Employment Act (Act 265 of the Laws of Malaysia)



# Performance Data Summary

Key Performance Indicators	Unit	2019	2018
<b>Environmental</b>			
<b>Air and GHG Emissions</b>			
GHG Emission - Scope 1	tCO <sub>2</sub> -e	16,592.43	11,216.87
GHG Emission - Scope 2	tCO <sub>2</sub> -e	2,268.55	2,597.75
Total GHG Emissions (Scope 1 & 2)	tCO <sub>2</sub> -e	18,860.98	13,814.62
GHG Emission Intensity by Total Sale of Energy Products <sup>3</sup>	kgCO <sub>2</sub> -e/ tonne	2.53	2.09
<b>Energy Use</b>			
Diesel Usage	Tonne	654.29	658.09
Marine Fuel Oil Usage	Tonne	4,876.73	3,106.00
Petroleum Usage	Tonne	181.59	112.40
LPG Usage	Tonne	24.66	12.64
Electricity Usage	MWh	2,731.91	2,920.64
Total Energy Usage	GJ	231,060.24	160,736.48
Energy Usage Intensity by Total Sale of Energy Products	GJ/ tonne	0.03	0.02
<b>Water Use</b>			
Water Usage	m <sup>3</sup>	21,384.94	26,104.75
Water Usage Intensity by Total Sale of Energy Products	m <sup>3</sup> / tonne	0.00	N/A

<sup>3</sup> The total sale of energy products is represented by the total volume of oil products and LPG sales, which equal approximately to 7,465,000 tonnes.

# Performance Data Summary

Key Performance Indicators	Unit	2019	2018
<b>Social</b>			
<b>Workforce Statistics</b>			
Total Workforce	Person	1,222	1,280
<b>Workforce by Age Group</b>			
15-20	Person	1	2
21-30	Person	115	125
31-40	Person	472	501
41-50	Person	440	461
51-60	Person	159	151
>60	Person	34	40
<b>Workforce by Geographical Region</b>			
Singapore	Person	31	29
The PRC	Person	997	1,023
Hong Kong	Person	169	183
Macau	Person	45	45
<b>Workforce by Employment Type</b>			
Management & Administration	Person	188	182
Safety and Technical Support	Person	88	82
Production and Operation	Person	716	782
Logistic & Transportations	Person	109	123
Sales and Development	Person	121	111
<b>Training and Development</b>			
Total Training Hours	Hour	18,128.60	13,935.60
Average Training Hours per Staff	Hour	14.96	10.89
<b>Work-Related Injury</b>			
Work-Related Injury	Case	8	5
Lost Days due to Work-Related Injury	Day	35	9
Work Fatalities	Case	0	0

# HKEx ESG Guide

## Content Index

Aspects, General Disclosures and KPIs	Description	Relevant Chapter or Explanation
<b>A. Environmental</b>		
<b>Aspect A1: Emissions</b>		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy Laws and Regulations Compliance
KPI A1.1	The types of emissions and respective emissions data.	Performance Data Summary
KPI A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Performance Data Summary
KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Performance Data Summary
KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	Performance Data Summary
KPI A1.5	Description of measures to mitigate emissions and results achieved.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy
KPI A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy

# HKEx ESG Guide

## Content Index

Aspect A2: Use of Resources		
General Disclosure	Policies on the efficient use of resources, including energy, water and other raw materials.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy
KPI A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	Performance Data Summary
KPI A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	Performance Data Summary
KPI A2.3	Description of energy use efficiency initiatives and results achieved.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy
KPI A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	Performance Data Summary

# HKEx ESG Guide

## Content Index

Aspect A3: The Environment and Natural Resources		
General Disclosure	Policies on minimising the issuer's significant impact on the environment and natural resources.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refueling Stations: Environmental Innovation and Supply of Cleaner Energy
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	Risk and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Pollution Minimisation and Awareness Cultivation Marine Bunkering in Hong Kong: Pollution Prevention and Environmental Protection Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Auto-Gas Refuelling Stations: Environmental Innovation and Supply of Cleaner Energy

### B. Social

Employment and Labour Practices		
Aspect B1: Employment		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.	Corporate Governance: Labour Standards Marine Bunkering in Hong Kong: Qualification and Professionalism Laws and Regulations Compliance
KPI B1.1	Total workforce by gender, employment type, age group and geographical region.	Performance Data Summary
KPI B1.2	Employee turnover rate by gender, age group and geographical region.	Performance Data Summary

# HKEx ESG Guide

## Content Index

Aspect B2: Health and Safety		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	Corporate Governance: Safety Mechanisms Risks and Resilience: Safety Risks Marine Bunkering in Singapore: Occupational Health and Safety Marine Bunkering in Hong Kong: Safe Operation LPG Bottle Filling: Safety Risk Management Property Development: Occupational Health and Safety Laws and Regulations Compliance
KPI B2.1	Number and rate of work-related fatalities.	Performance Data Summary
KPI B2.2	Lost days due to work injury.	Performance Data Summary
KPI B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored.	Corporate Governance: Safety Mechanisms Risks and Resilience: Safety Risks Marine Bunkering in Singapore: Occupational Health and Safety Marine Bunkering in Hong Kong: Safe Operation LPG Bottle Filling: Safety Risk Management Property Development: Occupational Health and Safety
Aspect B3: Development and Training		
General Disclosure	Policies on improving employees' knowledge and skills for discharging duties at work. Description of training activities.	Marine Bunkering in Hong Kong: Qualification and Professionalism Zhuhai Sea Terminal: Safety Training and Development LPG Auto-Gas Refuelling Stations: Safety Training and Development
KPI B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	Performance Data Summary
KPI B3.2	The average training hours completed per employee by gender and employee category	Performance Data Summary
Aspect B4: Labour Standards		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	Corporate Governance: Labour Standards Laws and Regulations Compliance
KPI B4.1	Description of measures to review employment practices to avoid child and forced labour.	Corporate Governance: Labour Standards
KPI B4.2	Description of steps taken to eliminate such practices when discovered.	Corporate Governance: Labour Standards

# HKEx ESG Guide

## Content Index

Operating Practices		
Aspect B5: Supply Chain Management		
General Disclosure	Policies on managing environmental and social risks of the supply chain.	Risks and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Quality Assurance and Supply Chain Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain LPG Auto-Gas Refuelling Stations Environmental Innovation and Supply of Cleaner Energy Property Development: Use of Machinery and Equipment
KPI B5.1	Number of suppliers by geographical region.	Currently, we do not have a sufficient monitoring system to analyse the number of suppliers by geographic region. We hope to strengthen this area in the near future.
KPI B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored.	Risks and Resilience: Market and Regulatory Changes; Global Climate Risks and Regulatory Changes Marine Bunkering in Singapore: Quality Assurance and Supply Chain Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain LPG Auto-Gas Refuelling Stations Environmental Innovation and Supply of Cleaner Energy Property Development: Use of Machinery and Equipment
Aspect B6: Product Responsibility		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	Corporate Governance: Privacy and Data Protection Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Bottle Filling: Product Responsibility in Gas Distribution; Utilising Technological Advancement Laws and Regulations Compliance

# HKEx ESG Guide

## Content Index

KPI B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	Corporate Governance: Privacy and Data Protection Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Bottle Filling: Product Responsibility in Gas Distribution; Utilising Technological Advancement
KPI B6.2	Number of products and service related complaints received and how they are dealt with.	Corporate Governance: Privacy and Data Protection Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Bottle Filling: Product Responsibility in Gas Distribution; Utilising Technological Advancement
KPI B6.3	Description of practices relating to observing and protecting intellectual property rights	Corporate Governance: Privacy and Data Protection
KPI B6.4	Description of quality assurance process and recall procedures.	Corporate Governance: Privacy and Data Protection Marine Bunkering in Hong Kong: Product Quality in Operations and Supply Chain Zhuhai Sea Terminal: Environmental and Product Responsibility LPG Bottle Filling: Product Responsibility in Gas Distribution; Utilising Technological Advancement
KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	Corporate Governance: Privacy and Data Protection
<b>Aspect B7: Anti-corruption</b>		
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	Corporate Governance: Upholding Ethics Laws and Regulations Compliance
KPI B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	Corporate Governance: Upholding Ethics
KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	Corporate Governance: Upholding Ethics



# HKEx ESG Guide

## Content Index

Community		
Aspect B8: Community Investment		
General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	Community: Monthly Football Match; Annual Lunar New Year Banquet; Volunteering Event in Mid-Autumn Festival; Youth Cultural Exchange in Guandong-Hong Kong-Macao Greater Bay Area
KPI B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	Community: Monthly Football Match; Annual Lunar New Year Banquet; Volunteering Event in Mid-Autumn Festival; Youth Cultural Exchange in Guandong-Hong Kong-Macao Greater Bay Area
KPI B8.2	Resources contributed (e.g. money or time) to the focus area.	N/A