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北京首都國際機場股份有限公司
Beijing Capital International Airport Co., Ltd.

(a sino-foreign joint stock limited company incorporated in the People's Republic of China)

(Stock Code: 00694)

NOTICE OF EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that the extraordinary general meeting (the “EGM”) of Beijing Capital International Airport Company Limited (the “Company”) will be held at 9:00 a.m. on Thursday, 23 August 2018 at the Conference Room, Room 112, the Office Building of the Company, No. 9 Siwei Road, Capital Airport, Beijing, the People’s Republic of China (“PRC”) for the following purposes:

ORDINARY RESOLUTION

1. To consider and approve the GTC Assets Transfer Agreement entered into between the Company and Capital Airport Holding Company and the transactions contemplated thereunder (*note i*).

By the order of the Board
Meng Xianwei
Secretary to the Board

Beijing, the PRC
6 July 2018

As at the date of this notice, the directors of the Company are:

Executive Directors: *Mr. Liu Xuesong, Mr. Han Zhiliang and Ms. Gao Lijia*

Non-executive Directors: *Mr. Gao Shiqing, Mr. Yao Yabo and Mr. Ma Zheng*

Independent Non-executive Directors: *Mr. Japhet Sebastian Law, Mr. Jiang Ruiming, Mr. Liu Guibin and Mr. Zhang Jiali*

An announcement containing details of the matter is available for viewing on the website of Hong Kong Exchanges and Clearing Limited at <http://www.hkex.com.hk> under “Latest Listed Companies Information”, at the website of the Company at <http://www.bcia.com.cn> and the website of Irasia.com at <http://www.irasia.com/listco/hk/bcia>.

Notes:

- (i) For details of the GTC Assets Transfer Agreement, please refer to the announcement dated 3 July 2018 (the “**Announcement**”) and the circular to be issued by the Company.
- (ii) Shareholder entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote at the EGM on his/her behalf in accordance with the Company’s Articles of Association. A proxy needs not be a shareholder of the Company.

If more than one proxy is appointed, such proxies may only exercise their voting right at poll.

- (iii) The instrument appointing a proxy must be in writing under the hand of his appointer or his attorney duly authorised in writing. If the instrument appointing a proxy is signed by other person authorised by the appointer, the power of attorney or other authority must be notarially certified. If the appointer is a legal person, then the instrument shall be signed under a legal person seal or signed by its director or an attorney duly authorised in writing. To be valid, the notarially certified power of attorney or other documents of authorisation and the form of proxy must be delivered to the Company’s H share Registrars: Hong Kong Registrars Limited at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, not less than 24 hours before the time appointed for the holding of the EGM.
- (iv) Shareholders or their proxies shall produce their identity documents when attending the EGM.

- (v) The register of members of the Company will be temporarily closed from Tuesday, 24 July 2018 to Thursday, 23 August 2018 (both dates inclusive), during which period no transfer of shares will be registered. Shareholders of the Company whose names appear on the register of members of the Company on Tuesday, 24 July 2018 are entitled to attend and vote at the EGM.

In order to qualify for the entitlement to attend and vote at the EGM, holders of H shares whose transfers have not been registered shall deposit the transfer documents together with the relevant share certificates at the Company's H share Registrar: Hong Kong Registrars Limited at or before 4:30 p.m. on Monday, 23 July 2018. The address of the Company's H share Registrars: Shops 1712–1716, 17/F, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

- (vi) Shareholders for H shares who intend to attend the EGM are requested to deliver the reply slip to the Company's H share Registrar: Hong Kong Registrars Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (facsimile No.: 852-2865 0990), on or before Thursday, 2 August 2018. The reply slip may be delivered in person, by post or by facsimile.
- (vii) The EGM is expected to last for less than half a day. Shareholders or their proxies attending the EGM shall be responsible for their own travelling and accommodation expenses.
- (viii) Unless otherwise defined, capitalized terms used in this notice shall have the same meanings as defined in the Announcement.